



STAFF REPORT – CITY COUNCIL MEETING

February 07, 2024

TO: Honorable Mayor and City Council Members

FROM: Emily Sinkhorn, Director of Environmental Services

PREPARER: Emily Sinkhorn, Director of Environmental Services

DATE: January 08, 2024

TITLE: **Approve a Three-Year Extension of the Garden Lease Agreement with Jacoby Creek School for a Portion of Assessor's Parcel No. 501-042-005; and Authorize the City Manager to Execute All Applicable Documents.**

RECOMMENDATION:

It is recommended that the Council approve a three-year extension of the garden lease agreement with Jacoby Creek School for a portion of Assessor's Parcel No. 501-042-005; and authorize the City Manager to execute all applicable documents.

INTRODUCTION:

The Jacoby Creek School has been leasing approximately 0.23 acres of City-owned property since 2008 in order to operate a school garden. The school has been an excellent tenant, stewarding the garden space in order to provide hands-on educational opportunities for students. A school garden on the property is consistent with the agricultural and wildlife habitat goals for the Jacoby Creek/Gannon Slough Wildlife Area. The proposed agreement amendment extends the term of the lease for an additional three years, through February 15, 2027.

DISCUSSION:

Jacoby Creek School is located directly adjacent to the City property on which the school garden is located. The garden continues to be a productive, educational outlet for students and volunteers from the school. The agreement amendment proposes the extension of all provisions of the lease for an additional three-year term. The annual rent for the garden area is adjusted annually by the Consumer Price Index (CPI) and is currently \$238.67 per year as of July 1, 2023. The lease requires maintenance of cattle-proof fences around the garden plot as the City leases the majority of the property for cattle grazing. The school must receive written approval from the City for the addition of any new alterations such as greenhouses and sheds.

BUDGET/FISCAL IMPACT:

Revenue from City agricultural leases is programmed in the budget under activity # 51.

ATTACHMENTS:

- A. JCS garden lease_amend 1 extend to 02.15.24_executed (PDF)
- B. jacyby_creek_school_garden_2-16-18_conformed copy (PDF)
- C. JCS garden lease_amend2 extend 3 years to 02.15.27 (PDF)