

## BUDGET & FEE SCHEDULE DEVELOPMENT CALENDAR FOR 2024-25

Friday, Jan. 5	Mid-Year Budget Estimates from Departments due to County Administrative Office
Monday, Jan. 12	Effective date for 2024 updated county fees (except Planning & Building)
Thursday, Jan. 25	Measure Z Citizens' Advisory Committee Meeting to distribute applications
Tuesday, Feb. 6	Present 2023-24 Mid-Year Budget Report to Board of Supervisors
Monday, Feb. 12	Effective date for 2024 updated Planning & Building Fees
Wednesday, Feb. 21	Budget Kickoff: County Administrative Office presents 2024-25 budget instructions to County Departments
<b>Thursday, Feb. 29</b>	<b>Measure Z Citizens' Advisory Committee Meeting to distribute applications</b>
March, 2024	CAO Liaisons meet with Departments
<b>Thursday, Mar. 7</b>	<b>Measure Z Citizens' Advisory Committee Meeting to review applications</b>
<b>Thursday, Mar. 14</b>	<b>Measure Z Citizens' Advisory Committee Meeting to review applications (if needed)</b>
<b>Thursday, Mar. 21</b>	<b>Measure Z Citizens' Advisory Committee Meeting to review applications (if needed)</b>
Tuesday, Apr. 2	2024-25 Budget Requests Completed by county departments and due to County Administrative Office
<b>Tuesday, Apr. 23</b>	<b>Measure Z Citizens' Advisory Committee recommendations presented to Board of Supervisors</b>
Monday, Apr. 29	Department Budget Presentations
Monday, May 6	Department Budget Presentations
Monday, May 20	Department Budget Presentations Continued (if needed)

## **BUDGET & FEE SCHEDULE DEVELOPMENT CALENDAR FOR 2024-25**

Tuesday, June 4	County Administrative Office presents 2024-25 Proposed County Budget to Board of Supervisors for adoption
Monday, June 10	Public hearings on 2024-25 Proposed County Budget; 1:30 & 5:30 p.m.: Clerk of the Board required to publish notice
Tuesday, June 25	FY 2023-24 County Budget adopted by Board of Supervisors
Friday, Sept. 13	2025 County Fee Schedule update memo distributed to departments
<b>Thursday, Oct. 24</b>	<b><i>Measure Z Citizens' Advisory Committee year-end meeting: review with funding recipients</i></b>
Friday, Oct. 18	2025 County Fee Schedule updates completed by departments and due to County Administrative Office
Friday, Nov. 22	2025 County Fee Schedule Public Hearing noticed and fees publicly available (Board Date: November 22)
Tuesday, Dec. 3	2025 County Fee Schedule adopted by Board of Supervisors
Monday, Jan. 6, 2025	Effective date for 2025 updated county fees (except Planning & Building)
Monday, Feb. 3, 2025	Effective date for 2025 updated Planning & Building Fees