

STAFF REPORT

City Council Business Item

DATE: March 18, 2024

TO: Honorable Mayor and Council Members

FROM: Merritt Perry, City Manager

SUBJECT: **Authorize the City Manager to Execute a Contract for Professional Services Agreement with CSG Consulting for SB 1383 Compliance and Franchise Agreement Development**

STAFF RECOMMENDATION:

Authorize the City Manager to execute a Professional Services Contract CSG Consultants to continue to assist the City with SB 1383 compliance and development of an updated franchise agreement.

EXECUTIVE SUMMARY:

On June 20, 2023, the council approved an agreement with CSG consultants to assist the city with the development of a franchise agreement to comply with the requirements of SB 1383. The negotiations have been taken more time than expected with Recology, the City's solid waste hauler. Additional effort is necessary to complete the following tasks:

- Development and negotiation of the agreement
- Analysis of Cost proposal and rates
- Analysis of proposed franchise fee for SB 1383 services
- Provide a Presentation to the City Council

The City of Fortuna currently is working to comply with the provisions of SB 1383 and CalRecycle has issued a Corrective Action Plan (CAP) with specific tasks and completion dates for the steps necessary for the City to comply with SB 1383. Many of the tasks required of the city will become the responsibility of the Recology once the Franchise Agreement is executed.

Approving this contract with CSG will provide the necessary effort to update the Franchise agreement and remain in compliance with the CAP.

FINANCIAL IMPACT:

The proposed cost for the services from CSG Consultants is \$12,980. The City was notified on 2/26/24 that it received a \$75,000 Cal Recycle Local Assistance Grant to fund this effort and other SB 1383 compliance activities.

RECOMMENDED COUNCIL ACTION

1. Receive staff report and review questions with staff
2. Open Public Comment
3. Close Public Comment
4. Motion to authorize the City Manager to execute the Professional Services Agreement with CSG Consultants to continue assisting the city with SB 1383 compliance and development of a franchise agreement. Voice vote.

ATTACHMENT:

- Draft Agreement with CSG Consultants Inc. for Franchise Agreement Negotiation and SB 1383 Compliance Assistance