COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

A

	DEPARTMENT:	CAO		DEPART	MENT #:	103	POSTING DAT	E:
1.) Th	ne reason for this l	budget transfer reque Transfer within expe Transfer between ex	nditure/revenue ca	•••			,	Original only Original +1
	X	Transfer between expenditure/revenue category (with CAO & Auditor Approval)Original +1Increase/decrease Intrafund Transfer account (with Board Approval)*Original +1Transfer to or from Contingencies (with Board Approval)*Original +1Increase/decrease budget unit appropriation (with Board approval)*Original +1Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)						
		Transfer t	Transfer to Account:		Transfer from Accou			:
2.)	Amount: Number:		Name:					
	\$ 4,935.00	1100199-9360	GF Contribution		1100990-9		GF Contribution	n Contingencies
	\$ 1,728.00	1100199-3196	Arcata Vets Bldg	2	1100990-2		Contingencies	<u> </u>
	\$ 1,501.00	1100199-3190	Ferndale Vets B		1100990-2		Contingencies	
	\$ 1,706.00	1100199-3191	Fortuna Vets Blo		1100990-2		Contingencies	
-	\$ 1,700.00			<u> </u>	1100330 2	2010		
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 3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year. a.) Supplement Veterans Halls stipend payments 								
b.) Sufficent funds are available in Contingencies								
		s Halls stipend payme		fiscal vea	r			
					- -			
4.) De	partment Head Ap	oproval:	Date		(signed)			
5.) Ba	lances verified by	Auditor-Controller	C	ate		signed)		
6.)	/Approved	/Not approved	/Recomm	nended	/Not	recomm	ended	
	County Adminis	strative Officer:	C	ate		signed)		
			INSTRUC	TIONS				
SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.								
* Requ	ires copy of Board Ord	er to be attached	Revised 03/19		Po	sted by		