

**City of Fortuna
Finance Department
Fiscal Year 2022/23**

Finance Department Activity Log	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022
Payroll Checks Issued:	257	236	334	219	223	255
Accounts Payable Checks Issued:	206	285	233	194	243	210
Number of Invoices Processed:	472	545	437	416	522	454
CDBG Loan Payments/Payoff	0	0	0	0	0	0
# Telephone Calls	2212	2023	1935	1866	1829	2233
Avg Daily	111	88	92	89	91	112
Daily Walk-in Customers						
Utility	791	723	589	622	560	713
Bldg	39	59	57	44	43	58
Plan	36	43	22	23	34	40
Other	0	55	39	37	37	48
Total:	866	880	707	726	674	859
Average Daily Walk-in Customers	43	38	34	35	34	43
Monthly Bills	4595	4598	4596	4602	4599	4602
Reminder Notices	501	519	434	484	427	433
Shut Off Notices Mailed	292	256	239	267	250	270
Shut Offs	26	23	23	31	18	26
Ebills - Bills sent via email	381	379	374	377	392	398
Utility Bills paid online	1166	1159	1184	1183	1172	1171
% of Utility bills paid in person	17%	16%	13%	14%	12%	15%
Public Works Calls Dispatched:	86	123	114	71	86	70
					Avg Service Calls	91.7

Utility Billing Aging Report	Total Bal	Current	30 Days	60 Days	90 Days
	\$ 633,377	\$ 469,689	\$ 94,739	\$ 20,791	\$ 48,158
		74.2%	15.0%	3.3%	7.6%

