



# Regular Meeting Agenda

Minutes

Monday, April 17, 2023 at 6:00 pm

621 11th Street, Fortuna CA

**Zoom Option: 1-669-900-9128 User ID: 876 0081 9895 Password: 865462**

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

## 1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

### Minutes:

Mayor Trent called the public meeting to order at 6:00 pm and led the flag salute. ROLL CALL: Council Member Conley - Present, Council Member Losey - Present, Council Member Mobley - Present, Mayor Pro Tem Johnson - Present, Mayor Trent - Present

## 2. PRESENTATIONS / PROCLAMATIONS/NEW EMPLOYEE INTRODUCTONS

### a. National Public Safety Telecommunicators Week Proclamation

#### Minutes:

Mayor Trent presented the National Public Safety Telecommunications Week Proclamation to City of Fortuna Dispatcher Paige White.

### b. Introduction of the New Treatment Plant Operator Ross Williams

#### Minutes:

Chief Treatment Plant Operator Chris Christianson introduced the new Treatment Plant Operator Ross Williams.

## 3. ORAL COMMENTS FROM THE PUBLIC

### Minutes:

James Graham - River Life Foundation Board Member, announced there would be a plaque placed at the Dennis Wendt Memorial Trail in honor of Shawn Swanson and he spoke in support

of the River Life Foundation.

John Batini - Rite Aid Manager, informed the Council he submitted an application for the Fortuna Business Improvement Board and that he appreciated the support of the patrons at Redwood Village Shopping Center.

There being no additional public comments, Mayor Trent closed the oral comment section.

#### 4. CONSENT CALENDAR

**Minutes:**

Council Member Losey pulled item "L" and expressed concern about the cost of upgrades associated with body worn cameras not being sustainable.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

Council Member Losey moved, seconded by Council Member Johnson to approve Consent Calendar items a-l. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

- a. **City Council Minutes – March 20, 2023 (Regular Meeting)**
- b. **Administrative Department Monthly Report**
- c. **Community Development Department Monthly Report**
- d. **Finance Department Monthly Report**
- e. **Parks & Recreation Monthly Report**
- f. **Police Department Monthly Report (will be presented on 05/15/2023)**
- g. **Public Works Monthly Report**
- h. **River Lodge Monthly Report**
- i. **Report of Disbursements**
- j. **Approval of the 2022 Annual Housing Progress Report for Submittal to the California Department of Housing and Community Development and the California Office of Planning and Research**
- k. **Approval of the 2022 General Plan Annual Progress Report for Submittal to the State Office of Housing and Community Development and the State Office of Planning and Research**
- l. **Permit Approval to the Chief of Police to Pursue the United States Department of Agriculture Rural Development Loan and Grant Assistance Program Applications for Upgrades Associated with the Body Worn Camera Program**

#### 5. CITY COUNCIL BUSINESS

- a. **Approve Annual Fortuna Business Improvement District Fiscal Year 2022/2023 Budget and Supplemental Budget Request**

**Minutes:**

STAFF REPORT: City Manager Merritt Perry provided a staff report on approving the Fortuna Business Improvement District Budget.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Mobley moved, seconded by Council Member Conley to approve a Supplemental Budget Request to incorporate FBID Budget into Fiscal Year 2022-2023 Budget. Roll call vote. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None

MOTION CARRIED: 5/0

**b. Authorize the City Manager to Negotiate a Contract for Radio Communications Equipment for the Police Facility Remodel Project, Resolution 2023-09, and Approve a Supplemental Budget Request**

**Minutes:**

STAFF REPORT: Public Works Director Brendan Byrd provided a staff report on authorizing the City Manager to negotiate a contract for radio communications upgrades from Silke Communications for the Police Facility Remodel Project.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Johnson moved, seconded by Council Member Conley to adopt Resolution 2023-09, A Resolution Of The City Council Of The City Of Fortuna Authorizing The City Manager To Negotiate A Contract With Silke Communications For The Police Facility Remodel Project Without Formal Competitive Bidding. Roll call vote.

AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent

NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

**c. Authorize the Chief of Police to Execute a Professional Services Agreement with Susan Price Consulting to Complete and Submit for the Federal COPS Hiring Grant on Behalf of the Fortuna Police Department**

**Minutes:**

STAFF REPORT: Chief of Police Casey Day provided a staff report on negotiating a professional services agreement with Susan Price for the completion and submission of a grant application for the U.S. Department of Justice's, COPS Hiring Program.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Losey moved, seconded by Mayor Pro Tem Johnson to find that the City is best served by negotiating with Susan Price Consulting for professional services associated with the COPS grant, approve the supplemental budget request in the amount of \$5,000 for the development, completion, and submission of the COPS hiring grant, and authorize the Chief of Police to execute a professional services contract with Susan Price Consulting to research, develop, complete, and submit on behalf of the Fortuna Police Department for the 2023 COPS grant. Voice vote. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None

ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

**d. Approve a Supplemental Budget Request, add Retired Annuitant Extra Help – Facility Custodian position to the org chart, and Appoint Patrick Kennedy as Retired Annuitant Extra Help - Facility Custodian. Resolution 2023-10**

**Minutes:**

STAFF REPORT: City Manager Merritt Perry provided a staff report on hiring retired annuitant Patrick Kennedy as extra help for the Facility Custodian position.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Council Member Mobely to add retired annuitant extra help – Facility Custodian position to the org chart, approve SBR and adopt Resolution 2023-10, A Resolution of the City Council of the City of Fortuna Approving Appointing Patrick Kennedy as a retired annuitant extra help - Facility Custodian. Roll call vote. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

**e. Public Hearing: First Reading to Amend Title 15—Buildings and Construction of the Fortuna Municipal Code by Adding Chapter 15.49—Model Water Efficient Landscape Ordinance**

**Minutes:**

STAFF REPORT: Deputy Director of Community Development Liz Shorey provided a staff report on amendments to Title 15—Buildings and Construction of the Fortuna Municipal Code.

PUBLIC COMMENTS: Jeremy Stanfield - Landmark Realty, posed questions regarding gray water offset, captured water, pre-existing lawn exemptions, whether the City would outsource for an irrigation specialist or provide training for an existing employee, and whether the new code would be for new buildings only or include remodels.

There being no additional public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Mobley moved, seconded by Council Member Losey to hold the first reading of Ordinance 2023-759, An Ordinance of the City Council of the City of Fortuna Adding Chapter 15.49 to Title 15 of the Fortuna Municipal Code—Model Water Efficient Landscape Ordinance and continue the Public Hearing to Monday, May 1, 2023 for the second reading. Roll call vote. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

**f. Approve an Updated Organizational Chart and Pay Classification Change for Community Development Department and Task Order for On-Call Planning Services with SHN**

**Minutes:**

STAFF REPORT: City Manager Merritt Perry provided a staff report on organizational chart changes including the corresponding pay classification changes for Community Development Deputy Director and Deputy Director, and approving a task order for on-call planning services with SHN.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Johnson moved, seconded by Council Member Mobley to allocate a Community Development Director Position and Remove a Deputy Community Development Director Position, make correlating changes to the FY 2022-23 Full-time Pay Rate Schedule, and approve task order for on-call planning services with SHN. Voice vote. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem

Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED:  
5/0

## 6. CITY MANAGER'S REPORT

**Minutes:**

City Manager Merritt Perry provided a verbal report.

## 7. FUTURE AGENDA ITEMS

**Minutes:**

None

## 8. CITY COUNCIL REPORTS AND COMMENTS

- a. Council Member Kyle Conley
- b. Council Member Mike Losey
- c. Council Member Kris Mobley
- d. Mayor Pro Tem Mike Johnson
- e. Mayor Tami Trent

## 9. ADJOURN

**Minutes:**

CITY COUNCIL ACTION: Mayor Pro Tem Johnson moved, seconded by Council Member Conley to adjourn the meeting at 7:51 pm. MOTION CARRIED 5/0