



STAFF REPORT – CITY COUNCIL MEETING

July 19, 2023

TO: Honorable Mayor and City Council Members

FROM: Emily Sinkhorn, Director of Environmental Services

PREPARER: Brigitte Price, Administrative Specialist

DATE: July 12, 2023

TITLE: **Approve the Project Plans and Award a Construction Contract for the Bloomfield Park Improvement Project to Hooven & Co., Inc., in the Amount of \$39,037.00; Authorize the City Engineer to Increase the Contract Amount by up to \$3,903.70, (10 Percent, for a Total Amount Not to Exceed \$42,940.70) to Allow for Any Unforeseen Contingencies; and Authorize the City Manager to Execute All Applicable Documents.**

RECOMMENDATION:

It is recommended that the Council:

- 1) Approve the project plans and award a construction contract for the Bloomfield Park Improvement Project to Hooven & Co., Inc., in the amount of \$39,037.00);
- 2) Authorize the City Engineer to increase the contract amount by up to \$3,903.70, (10 percent, for a total amount not to exceed \$42,940.70) to allow for any unforeseen contingencies; and
- 3) Authorize the City Manager to execute all applicable documents.

INTRODUCTION:

The Bloomfield Park Improvement Project is listed on the City's Capital Improvements Program (CIP) list. This project includes creation of a new play area with play and fitness equipment, accessible picnic table and water fountain. A contractor was sought for the grading and concrete work via an informal bid process. This project was advertised on June 9, 2023, and bids were opened on July 6, 2023.

BACKGROUND:

The Parks Division removed the aged playground equipment at Bloomfield Park in September 2020, due to safety concerns. Community outreach to re-envision Bloomfield Park was delayed during the height of the pandemic; however, the Bloomfield neighborhood continued to utilize the open, grassy space at Bloomfield as a flexible play and community gathering space.

The Environmental Services Department initiated neighborhood outreach to envision improvements at Bloomfield Park in spring 2022, which included a community survey, and in-person visioning meeting at the Park and a discussion at the Parks & Recreation Committee. The in-person visioning meeting was well attended by the neighborhood with about two dozen adults and youth participating.

Attendees were able to comment on their vision for the space, vote for their favorite playground amenities and talk to Environmental Services staff. Key outcomes from the survey and neighborhood meeting was a strong desire to keep the openness of the park and maintain grass for free play while at the same time add some amenities like an accessible picnic table, water fountain and some play or fitness structures.

Environmental Services and Engineering collaborated on the design for park improvements and put the grading and concrete work out to bid. The next stage of improvements will include installation of play/fitness equipment and a wooden border between the play area and open, grassy area of the park. It is anticipated the project will be complete in early fall.

DISCUSSION:

Sealed bids were received until 11:00 a.m. on July 6, 2023. Two (2) sealed bids were received by the deadline:

Sr. No.	Contractor Name	Bid
1	G R Sundberg, Inc.	\$65,920.00
2	Hooven & Co., Inc	\$39,037.00

Please see Attachment A, an itemized bid tabulation sheet, for a summary of bids received.

It is recommended the Council award a contract to the lowest bidder, Hooven & Co., Inc. If a contract is presently awarded, work will commence on or after August 1, 2023, and should be completed within 20 working days after starting.

ENVIRONMENTAL REVIEW (CEQA):

The California Environmental Quality Act (CEQA) determination for the Bloomfield Park Improvement Project is a categorical exemption pursuant to CEQA Guidelines Section 15301,15302 and 15304. A Notice of Exemption was recorded in February 2023.

BUDGET/FISCAL IMPACT:

The Bloomfield Park Improvement Project is supported through the Open Space, Parks and Trails Special Tax Fund and Recreation Fees for New Construction.

The contract bid amount is within the budget allocation for the 2023/2024 Fiscal Year. This project is budgeted as follows:

Account Number/Agency Responsible	Amount	Account Name
202-50-81-57600	\$22,962	Open Space, Parks & Trails Special Tax Capital Other Improvements
101-50-81-57611	\$20,000	Capital – Neighborhood Parks (Funds from Recreation Fees for New Construction)

If contingency funds are needed, they will be funded out of the same accounts.

ATTACHMENTS:

- A. Bid Summary - Bloomfield Park Improvement Project (PDF)

B. Bloomfield Park Plans (PDF)