



COUNTY OF HUMBOLDT

For the meeting of: 10/17/2023

File #: 23-1381

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Supplemental Budget for Fiscal Year 2022-23 for Motor Pool-Operating Budget, 3500350, in the amount of \$621,722 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the attached Supplemental Budget for Fiscal Year (FY) 2022-23 for the Motor Pool-Operating budget, 3500350, in the amount of \$621,722. (4/5 vote required)

SOURCE OF FUNDING:

IGS- Motor Pool (3500)

DISCUSSION:

The Motor Pool-Operating budget, 3500350, maintains the County of Humboldt's vehicle fleet. This agenda item is requesting a supplemental budget transfer from the IGS-Motor Pool Fund, 3500, to cover unanticipated expenses incurred during FY 2022-23. The increase in costs is due to increased fuel costs and maintenance of equipment. The Public Works Fleet Services Division as a whole has seen an overall increase of 34% to the annual expenses related to fuel consumption since FY 2020-21.

Operating rates for Motor Pool are calculated at the beginning of each budget season. Rates change depending on the costs incurred in the prior fiscal year. The annual recalculation ensures that the Motor Pool fund stabilizes, and recoups funding pulled from fund balance throughout the fiscal year. With the unprecedented increases to the cost of fuel the rates generated during the budget season may not be as accurate as they have been in the past, and internal procedures may need to change to adjust rates more frequently.

FINANCIAL IMPACT:

Expenditures (3500350)	FY22-23
Budgeted Expenses	2,767,399

Additional Appropriation Requested	621,722
Total Expenditures	3,389,121
Funding Sources (3500350)	FY22-23
Fees/Other	1,909,709
Use of Fund Balance	1,479,412
Total Funding Sources	3,389,121

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The total amount required for the supplemental budget is \$621,722. At the end of FY 2022-23 there was a balance of \$9,333,751 in the IGS-Motor Pool fund, 3500. There is sufficient fund balance for the unanticipated increase in costs in FY 2022-23.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

None

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Provide for and maintain infrastructure

New Initiatives: Provide community-appropriate levels of service

Strategic Plan: N/A

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the supplemental budget. This is not recommended as funding has already been expended in FY 2022-23.

ATTACHMENTS:

Supplemental Budget 3500350

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A