



MINUTES OF  
PLANNING COMMISSION

March 13, 2024

The Planning Commission of the City of Eureka met in REGULAR Session on the above date, 5:30 P.M. Open Session, at the Eureka City Hall, Council Chambers, 531 "K" Street, Eureka.

A) ROLL CALL

PRESIDING: Meredith Maier

PRESENT: Craig Benson  
Michael Kraft  
Steve Lazar

ABSENT: Delores Freitas

STAFF: Miguel Guerrero, Cristin Kenyon, Jessica Paine, Penelope Ponce,  
Caitlin Castellano

B) SALUTE TO THE FLAG

C) APPROVAL OF MINUTES

Commissioner Benson moved, seconded by Commissioner Kraft, to approve as presented. Motion carried by the following vote:

Ayes: Meredith Maier, Craig Benson, Michael Kraft, Steve Lazar

Noes: None

Absent: Delores Freitas

Abstain: None

D) ORAL COMMUNICATIONS opened at 5:34 pm.

Communications provided by the following:

Commissioner Benson

Oral Communications closed at 5:36 pm.

E) PUBLIC HEARINGS - CONTINUED - None

F) PUBLIC HEARINGS – NEW - None

G) OLD BUSINESS - None

## H) NEW BUSINESS

1. General Plan Conformance Review for Eureka City Schools Property Exchange  
Chairperson Maier recused herself from this item. Commissioner Benson acted as Chair. Penelope Ponce provided a staff report.

Public hearing was opened at 5:52 pm.  
Comments provided by the following:  
Paul Ziegler  
Public hearing was closed at 5:54 pm.

Commissioner Kraft moved, seconded by Commissioner Lazar, the Planning Commission adopt a resolution finding Eureka City Schools' acquisition of 3553 I Street for the purpose of employee housing and disposal of 674 Allard Avenue to meet District capital facility needs in conformance with the City's 2040 General Plan. Motion carried by the following vote:

Ayes: Craig Benson, Michael Kraft, Steve Lazar  
Noes: None  
Absent: Delores Freitas, Meredith Maier  
Abstain: None

2. General Plan Conformance Review for County Acquisition of 803 4th Street  
Miguel Guerrero provided a staff report.

Public hearing was opened and closed at 6:46 pm.

Commissioner Benson moved, seconded by Commissioner Kraft, the Planning Commission adopt a resolution finding Humboldt County's acquisition of 803 4<sup>th</sup> Street for the purpose of developing a municipal office facility conforms with the City's 2040 General Plan. Motion carried by the following vote:

Ayes: Meredith Maier, Craig Benson, Michael Kraft, Steve Lazar  
Noes: None  
Absent: Delores Freitas  
Abstain: None

3. 2040 General Plan Annual Progress Report Project: CITY-24-0003  
Caitlin Castellano provided a staff report.
4. Housing Element Annual Progress Report Project: CITY-24-0004  
Cristin Kenyon provided a staff report.

## I) STAFF REPORTS AND COMMUNICATIONS

Cristin Kenyon provided information to the Commission.

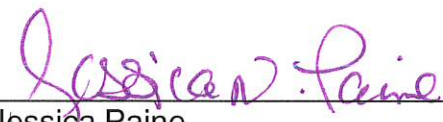
## J) OTHER REPORTS AND COMMUNICATIONS

K) ADJOURNMENT- 6:50 pm

APPROVED:

  
\_\_\_\_\_  
Cristin Kenyon  
Director of Planning

Attest:

  
\_\_\_\_\_  
Jessica Paine  
Administrative Assistant