

## REFERRAL AGENCY COMMENTS AND RECOMMENDATIONS

<b>Referral Agency</b>	<b>Response</b>	<b>Recommendation</b>	<b>Location</b>
County Building Inspection Division	✓	Approval	On file
County P/W, Land Use Division	✓	Conditional approval	Attached
County Environmental Health	✓	Conditional approval	Attached
Arcata Fire Protection District	✓	Approval	On file
California Department of Fish and Wildlife (CDFW)			
CALFIRE			
Northwest Information Center (NWIC)	✓	Further study; contact local Tribes	On file and confidential
Bear River Band of the Rohnerville Rancheria			
Blue Lake Rancheria	✓	Inadvertent Study Protocol	On file and confidential
Wiyot Tribe	✓	Inadvertent Study Protocol	On file and confidential
City of Arcata			
Jacoby Creek School District			
Pacific Gas & Electric Company (PG&E)			



DEPARTMENT OF PUBLIC WORKS  
**C O U N T Y   O F   H U M B O L D T**  
MAILING ADDRESS: 1106 SECOND STREET, EUREKA, CA 95501-0579  
AREA CODE 707

PUBLIC WORKS BUILDING  
SECOND & L ST., EUREKA  
FAX 445-7409

CLARK COMPLEX  
HARRIS & H ST., EUREKA  
FAX 445-7388

ON-LINE  
WEB: CO.HUMBOLDT.CA.US

ADMINISTRATION	445-7491	NATURAL RESOURCES	445-7741
BUSINESS	445-7652	NATURAL RESOURCES PLANNING	267-9540
ENGINEERING	445-7377	PARKS	445-7651
FACILITY MANAGEMENT	445-7493	ROADS	445-7421

LAND USE 445-7205

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**LAND USE DIVISION INTEROFFICE MEMORANDUM**

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TO: Rodney Yandell, Senior Planner, Planning & Building Department

FROM: Kenneth Freed, Assistant Engineering 

DATE: 01/29/2024

RE: **RIDGEFIELD EVENTS; APN 500-011-007, APPS# PLN-2022-17766-CUP**

Project is to use an agricultural property as a wedding venue with up to 30 events per year.

**ROADS:** The project is located on Fickle Hill Road (5J040) a paved, county maintained road without pedestrian facilities. Fickle Hill Road has a varying width road right of way and has a painted centerline stripe. The road has adequate functional capacity to handle event traffic.

**SITE PLAN:** Existing residential driveway gate appears to only allow one-way traffic and does not meet current fire safe regulations.

**TRAFFIC CONTROL:** The access location of the event requires traffic control at the intersection of the driveway and Fickle Hill Road. The primary concerns are impacts to traffic on Fickle Hill Road resulting from event related congestion; road geometrics; and vehicles parking along the County Road in a manner that encroaches into the travel lanes. The goal is to reduce congestion and to provide unobstructed travel lanes in both directions on Fickle Hill Road. Currently the County road is not developed to have on-street parking, all parking shall be provided on-site pursuant to County Code §314-109.1 et. seq.

**The following conditions are recommended:** Our review of this project is limited to what is shown on the submitted plot plan. If other facilities not shown on the plot plan will be constructed, contact this Department immediately for approval before construction. This Department has regulations regarding facilities such as retaining walls, fence site visibility, drainage culverts, and parking lanes within the County right of way. This Department has included general statements for facilities that may not be included on the plot plan.

(1) Applicant must apply for and obtain an Encroachment Permit for the widening of a surfaced commercial driveway on Fickle Hill Road that will be used for event traffic. The permit will require the commercial driveway entrance to be surfaced a minimum eighteen (18') feet in width with asphalt concrete or Portland cement concrete. The paved area shall extend a minimum of fifty (50') feet back from the edge of the existing roadway pavement and be flared a minimum of 30 feet at the intersection

with the County road. The driveway shall intersect the County road at a 90° angle. [reference: County Code §314-109.1.2.2.5, 411-11 (a) & (b)].

(2) Site visibility shall be maintained at all times for all driveways used for event traffic. Fencing, gates, and vegetation at/near the driveway used for event traffic may need to be modified. [reference: County Code §341-1 et seq.]

(3) Applicant shall apply for and obtain an annual permit from the Public Works Land Use office to provide temporary traffic control during each event. This shall require the submittal of a Traffic Control Plan prepared by a Registered Civil Engineer or Traffic Engineer. (The Department may waive the requirement for the preparation of the plan by a Civil Engineer if the Department determines that all of the required traffic control measures are included in the details from the California MUTCD or CalTrans Standard Plans.) Details for all traffic control to be performed in the County right of way shall be provided in the plan. Details may be copied from the California MUTCD or Caltrans Standard Plans. Traffic control personnel shall wear identifying clothing, which includes brightly colored vests or jackets. The Permittee shall provide adequate personnel to control the event participants and to monitor all areas requiring traffic control related to Fickle Hill Road.

(4) The Permittee shall provide the Humboldt County Department of Public Works with an insurance certificate in the minimum amount of \$3,000,000.00 naming the County of Humboldt as an additional insured.

(5) The County road is not constructed to allow on-street parking. All parking must be developed on-site. The applicant shall ensure that guests do not park along the County road. [reference: County Code §314-109.1 et seq.]

(6) The County roadway shall be cleaned of any tracked mud, soil, and debris after each event. In the future if Public Works determines that the tracking of material has become problematic, Public Works will require that the applicant construct additional paving or other measures to prevent tracking of materials from event traffic.

// END //

PLN-2024-18885 

Ridgefield Events CUP for event venue  
A Conditional Use Permit to establish a we...

**STATUS**

> Staff Report  
03/08/2024 by Rodney Yandell

**LOCATION**

> 2242 Fickle Hill Rd  
Arcata, CA

**CONTACT**

> Ridgefield E

Summary

Project Description

Workflow

1 Referral Assignments

2 Planning Information

3 GP / Zoning Information

4 CEQA

5 Cannabis

Annual Compliance

Grant Tracking

Project Tracking

6 Referral Task Log (2)

Fee (9)

Payment



A notice was added to this record on 2022-05-13.  
Condition: Parcel Status : 500-011-007 LP 1:1 Severity: Notice  
Total conditions: 1 (Notice: 1)

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Task	Due Date	Assigned Date
Environmental Health	03/11/2024	01/23/2024
Assigned to Department	Assigned to	Status
Environmental Health Senior LU	Joey Whittlesey	Approved with Conditions
Action by Department	Action By	Status Date
Environmental Health Inspector LU	Adam Molofsky	03/01/2024
Start Time	End Time	Hours Spent
		0.0
Billable	Overtime	Comments
No	No	Caterers shall have access to potable water at event and access to approved handwashing and toilet facilities.
Time Tracking Start Date	Est. Completion Date	In Possession Time (hrs)
Display E-mail Address in ACA	<input checked="" type="checkbox"/> Display Comment in ACA	Comment Display in ACA
No		<input checked="" type="checkbox"/> All ACA Users
		<input checked="" type="checkbox"/> Record Creator
		<input checked="" type="checkbox"/> Licensed Professional
		<input checked="" type="checkbox"/> Contact
		<input checked="" type="checkbox"/> Owner
Estimated Hours	Action	Workflow Calendar
0.0	Updated	Workflow Blockout