



STAFF REPORT – CITY COUNCIL MEETING

May 01, 2024

TO: Honorable Mayor and City Council Members

FROM: David Loya, Director of Community Development
Jennifer Dart, Deputy Director of Community Development

PREPARER: Nick Brichta, Community Development Specialist

DATE: April 24, 2024

TITLE: **Adopt Resolution No. 234-46 Authorizing the Execution of a Standard Agreement with the California Department of Housing and Community Development for \$3,000,000 in MORE Grant Funds to Implement a Mobilehome Rehabilitation Program.**

RECOMMENDATION:

It is recommended that the Council adopt Resolution No. 234-46 authorizing the execution of a standard agreement with the California Department of Housing and Community Development for \$3,000,000 in MORE grant funds to implement a Mobilehome Rehabilitation Program.

INTRODUCTION:

On June 30, 2023, the City applied to the California Department of Housing and Community Development's Manufactured Housing Opportunity & Revitalization (MORE) program and received a conditional award of \$3,000,000 in grant funding to develop and implement a resident individual mobilehome rehabilitation program. At the time of application, the California Department of Housing and Community Development (HCD) did not have a template authorizing resolution. On April 5, 2024, the Department of Housing and Community (Department) provided a template authorizing resolution, which the City must adopt prior to signing the grant's standard agreement. Adopting this resolution will ensure the City is authorized to enter into the grant agreement with HCD once the standard agreement is released.

DISCUSSION:

The California Department of Housing and Community Development (HCD) released a Notice of Funding Availability for approximately \$65,000,000 in funding for its MORE program on May 2, 2023. On June 21, 2023, the City Council authorized an application for up to \$3,000,000 to fund the rehabilitation or replacement of mobilhomes in the City. City staff submitted an application for the full amount of \$3,000,000 on June 30, 2023. On December 18, 2023, HCD provided a conditional award for the full amount of \$3,000,000 pending the execution of a Standard Agreement between the City and HCD for administration of the program.

Prior to releasing the Standard Agreement, HCD sent City staff an authorizing resolution template. This template resolution is designed to give the City legally sufficient authorization to enter the Standard Agreement with HCD for administration of its mobilehome rehabilitation and replacement program using MORE grant funds. Should the City Council adopt Resolution 234-46 (Attachment A), City staff will be able to provide HCD a legally sufficient set of authorization and organizational documents before their deadline of June 3, 2024, and enter into a Standard Agreement once it is released by HCD.

ENVIRONMENTAL REVIEW (CEQA):

Environmental Review for compliance with CEQA will be completed for each grant to resident-owners. NEPA Categorically Exempt per 24 CFR58.34(a)(3) (Administration of Program).

BUDGET/FISCAL IMPACT:

17% of the \$3,000,000 grant award may be used for Administrative Costs. This includes general administration as well as costs incurred to provide information and materials to potential applicants.

ATTACHMENTS:

- A. Resolution 234-46 (PDF)