

**City of Fortuna
Finance Department
Fiscal Year 2022/23**

Finance Department Activity Log	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022
Payroll Checks Issued:	278	257	236	334	219	223
Accounts Payable Checks Issued:	247	206	285	233	194	243
Number of Invoices Processed:	509	472	545	437	416	522
CDBG Loan Payments/Payoff	0	0	0	0	0	0
# Telephone Calls	1551	2212	2023	1935	1866	1829
Avg Daily	71	111	88	92	89	91
Daily Walk-in Customers						
Utility	628	791	723	589	622	560
Bldg	57	39	59	57	44	43
Plan	25	36	43	22	23	34
Other	64	0	55	39	37	37
Total:	774	866	880	707	726	674
Average Daily Walk-in Customers	35	43	38	34	35	34
Monthly Bills	4585	4595	4598	4596	4602	4599
Reminder Notices	408	501	519	434	484	427
Shut Off Notices Mailed	234	292	256	239	267	250
Shut Offs	22	26	23	23	31	18
Ebills - Bills sent via email	375	381	379	374	377	392
Utility Bills paid online	1137	1166	1159	1184	1183	1172
% of Utility bills paid in person	14%	17%	16%	13%	14%	12%
Public Works Calls Dispatched:	107	86	123	114	71	86
					Avg Service Calls	97.8

Utility Billing Aging Report

Total Bal	Current	30 Days	60 Days	90 Days
\$ 608,789	\$ 438,290	\$ 101,770	\$ 23,374	\$ 45,354
	72.0%	16.7%	3.8%	7.4%

