



**AGENDA SUMMARY  
EUREKA CITY COUNCIL**

**TITLE:** Destruction of Records

**DEPARTMENT:** City Attorney

**PREPARED BY:** Christine Lopez

**PRESENTED FOR:**  Action  Information only  Discussion

**RECOMMENDATION**

Adopt a Resolution of the City Council approving the destruction of records pursuant to Government Code and City policy.

**FISCAL IMPACT**

No Fiscal Impact  Included in Budget  Additional Appropriation

**COUNCIL GOALS/STRATEGIC VISION**

**DISCUSSION**

Section 34090 of the California Government Code permits a public agency to destroy certain out-of-date and no longer useful public records. City of Eureka Resolution No. 2004-26 outlines the City Records and Retention Policy and Procedure 1.10 for the destruction of records. The Office of the City Attorney has compiled a list of records for destruction.

**REVIEWED AND APPROVED BY:**

- City Attorney
- City Clerk/Information Services
- Development Services
- Finance
- Fire
- Parks and Recreation
- Personnel
- Police
- Public Works

**ATTACHMENTS:** Resolution w/attachments