



# COUNTY OF HUMBOLDT

For the meeting of: 3/7/2023

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File #: 23-187

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**To:** Board of Supervisors

**From:** Planning and Building Department

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Authorization to Increase the Amount Requested in a Coastal Commission Local Coastal Program Grant Application to Fund Humboldt Bay Area Plan Update from \$100,000 to up to \$500,000.

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Adopt the attached resolution that:
  - a. Authorizes submittal of a grant application (Attachment 1a) to the California Coastal Commission to provide financial and planning assistance, under authority of the California Coastal Act, in an amount up to \$500,000 to fund completion of the update to the Humboldt Bay Area Plan to address land use mapping changes, including possible changes to the location of the Coastal Dependent Industrial Zone, tsunami hazards and sea level rise;
  - b. Authorizes the Director of the Planning and Building Department to execute any contracts, agreements and amendments thereto necessary to prepare and submit the grant application package.

**SOURCE OF FUNDING:**

General Fund contribution to Advance Planning (Budget Unit 1100-282)

**DISCUSSION:**

This item increases from \$100,000 to \$500,000 the amount of funding the Planning and Building Department Director is authorized to seek in an application to fund completion of the update to the Humboldt Bay Area Plan to address land use mapping changes, including possible changes to the location of the Coastal Dependent Industrial Zone, tsunami hazards and preliminary sea level rise adaptation policy. When the Board authorized submittal of an application on November 8, 2022 the cap on the amount of funding requested was \$100,000. Shortly afterward the Coastal Commission increased the maximum amount of the grant to

\$500,000. Because the work to complete the update to the Humboldt Bay Area Plan may cost more than \$100,000, staff is recommending the Board authorize an application up to the maximum allowed.

FINANCIAL IMPACT:

**Narrative Explanation of Financial Impact:**

If awarded the \$100,000 - \$500,000 grant application will be using Budget Unit 1100282-601-506100. Generally, grants awarded through this program allow reimbursement of all staff salaries and benefits, consultant charges and they also reimburse the deminimus 10% administrative overhead charge, which will be reserved for cost allocation and internal service fund charges, some of which are provided by General Fund departments. Funding from this grant would cover these costs creating a positive impact on the General Fund.

STAFFING IMPACT:

**Narrative Explanation of Staffing Impact:**

If the grant is awarded, consultants will be hired to do most of the work to complete the Humboldt Bay Area Plan update. Staff support reimbursed by the grant will include a 0.10 FTE Senior Fiscal Assistant and 0.10 FTE Supervising Planner to administer the grant and provide support to the consultants. Documentation of the impact on specific positions will be presented to the Board of Supervisors in a future supplemental budget request if/when the grant is awarded.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework priority of seeking outside funding sources to benefit Humboldt County needs , creating opportunities for improved safety and health, protecting vulnerable populations and facilitating public/private partnership to solve problems.

OTHER AGENCY INVOLVEMENT:

California Coastal Commission

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose to not apply for these funds. This is not recommended as grant funds available for local coastal planning are scarce and there may only be limited opportunities to resubmit in the future.

ATTACHMENTS:

Attachment 1 - Resolution

Attachment 1a - Template LCP Grant Application Form

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-16

Meeting of: November 8, 2022

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**File #:** 23-187

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File No.: 22-1313