



STAFF REPORT – CITY COUNCIL MEETING

March 15, 2023

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: David Caisse, Assistant City Engineer

DATE: March 07, 2023

TITLE: **Approve the Project Plans and Award a Construction Contract for the Arcata South I Street Boat Launch Facility Improvement Project (REBID) to Mercer-Fraser Company in the Amount of \$672,721.00 (Base Bid + Additive Alternative No. 2); Authorize the City Engineer to Increase the Contract Amount by up to \$100,908.15, (15 Percent, for a Total Not to Exceed \$773,629.15) to Allow for Any Unforeseen Contingencies; and Authorize the City Manager to Execute All Applicable Documents.**

RECOMMENDATION:

It is recommended that the Council:

- 1) Approve the Project Plans and Award a Construction Contract for the Arcata South I Street Boat Launch Facility Improvement Project (REBID) to Mercer-Fraser Company in the amount of \$672,721.00 (Base Bid + Additive Alternative No. 2);
- 2) Authorize the City Engineer to increase the contract amount by up to \$100,908.15 (15 percent, for a total not to exceed \$773,629.15) to allow for any unforeseen contingencies; and
- 3) Authorize the City Manager to execute all applicable documents.

INTRODUCTION:

This project is primarily funded by a grant through the State of California's Department of Parks and Recreation, Division of Boating and Waterways and was originally advertised in May of 2022. Bids were opened on May 25, 2022, and the only bid received far exceeded the budget. The bid was rejected at the June 1, 2022, Council meeting. During the following Budget cycle, an additional \$120,000 in American Rescue Plan Act (ARPA) funds was allocated towards this project. The project went back out to bid on January 25, 2023, with bids being due on February 23, 2023.

BACKGROUND:

This project includes the installation of a new non-motorized boating facility at the Arcata Marsh I Street access area. In addition to the new boat launch, the project included site improvements such as standard and accessible parking stalls, drainage improvements, and sidewalks connecting the new boat launch to the accessible parking stalls.

DISCUSSION:

Sealed bids were received until 11:00 a.m. on February 23, 2023. Two sealed bids were received by the deadline:

Sr. No.	Contractor Name	Base Bid	Additive Alternate No. 2	Total Bid Amount (Base Bid + Add. Alt 2)
1	Mercer-Fraser Co.	\$667,881.00	\$4,840.00	\$672,721.00
2	G R Sundberg. Inc.	\$716,685.00	\$4,840.00	\$721,525.00

Please see Attachment A, an itemized bid tabulation sheet, for a summary of bids received.

It is recommended the Council award a contract to the lowest bidder, Mercer-Fraser Company. If a contract is presently awarded, work will commence on or after April 3, 2023, and should be completed within 80 working days after starting. Prior to issuing a Notice-to-Proceed to the Contractor, public notifications will be made by the City and the Contractor to potentially impacted residents/businesses to inform them of construction activities, possible parking restrictions, and detours/traffic control.

ENVIRONMENTAL REVIEW (CEQA):

On August 22, 2018, Staff filed a Notice of Determination for a Mitigated Negative Declaration (MND) for the project with the County Recorder and the State Clearinghouse (SCH# 2018062021). The MND has been certified by the Environmental Services Director.

BUDGET/FISCAL IMPACT:

The contract bid amount is slightly higher than the budget allocation for the 2022/23 Fiscal Year. Additional funding needed for this project will come from a budget adjustment reallocation of funds from another Wastewater Fund Capital Account. This project is budgeted as follows:

Account Number/Agency Responsible	Amount	Account Name
662-60-67-57602	\$422,961.30	Capital – South I St Dock (DBW Grant)
662-60-67-57602	\$52,262.00	Capital – South I St Dock (Budgeted WW Funds)
224-60-67-57602	\$120,000.00	Capital – South I St Dock (ARPA Funds)
662-60-67-57604	\$77,497.70	Capital

If contingency funds are needed, they will be used as follows:

***Primary Source** - DBW Contingency set-aside (\$70,700.00) account 662-60-67-57602

Secondary Source – Wastewater Fund (\$30,208.15) account 662-60-67-57604

**Any unused portion of these contingency funds will be reimbursed to the City for use with the original contract amount.*

ATTACHMENTS:

- A. BID SUMMARY_I St Boat Launch(REBID) (PDF)
- B. I St Boat Launch Plans-REBID- RTB (PDF)