



# CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

## APPLICATION FOR FUNDING

Agency Name: Fortuna Police Department

Mailing Address: 621 11<sup>th</sup> Street, Fortuna, Ca 95540

Contact Person: Casey Day Title: Chief of Police

Telephone: 1-(707)-725-7550 E-mail address: cday@ci.fortuna.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2023-2024: \$207,938.09

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: Fortuna Police Dept

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**Maintaining continued integration of the Fortuna Police Department's School Resource Officer (SRO) within the Eel River Valley schools, is vital and will go well beyond routine safety improvements. Along with the increase to public safety and reduction of violence in schools, SRO's build positive and influential relationships with students. SRO's are an important resource for students, teachers, and administrators who seek to solve problems creatively and avoid escalation of incidents which may otherwise go unaddressed. SRO's help infuse the overarching violence-prevention message and play a significant role in protecting our schools. Truancy is also reduced and response times to critical incidents on campus are dramatically improved.**



5. Please provide a brief description of the proposal for which you are seeking funding.

**The placement of the Fortuna Police Department's SRO within the Eel River Valley Schools has historically been a community commitment supported by Measure Z funding. Since ensuring the safety of our children begins with local resources, the City of Fortuna is seeking continued funding from Measure Z to cover costs associated with the integration of the SRO with the Eel River Valley schools which include: salary, benefits and equipment costs. The SRO serves all High Schools and Elementary Schools within the Eel River Valley and focuses on the important job of finding ways to protect and assist our students. Local collaboration and funding support from Measure Z will enable our community to uphold our promise to keep our students safe.**

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

**Some of the more traditional revenue enhancing strategies are not applicable to the SRO position. It is unlikely that the City of Fortuna would ever consider fee for service structure and the Fortuna Police Department does not have enough staffing to utilize existing personnel resources to fill this position. However, the City of Fortuna continues to work toward future revenue enrichment strategies through increases in City fees, staff restructuring, and a continued effort to build and solidify sales tax revenue by making Fortuna and attractive venue to locate or re-locate businesses. Additionally, the City is always looking for opportunities to establish public and private partnerships involved with funding. Using third party funding or grant funding may become more of a possibility as we navigate into the future and past post-pandemic economic impacts and recovery.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**The School Resource Officer position has been funded by Measure Z since 2017. It is currently funded by Measure Z.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**The grant request will continue the traditional funding of one full time police officer assigned as a School Resource Officer to schools located in the Eel River Valley. The City's General Fund will be leveraged for management, benefits, equipment, etc. to support the SRO position.**

**The addition of a sworn police officer position assigned as an SRO will give the FPD increased opportunities to obtain various, local, state and federal grant funding for monies associated with youth programs and activities.**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No.**



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

<b>Pay:</b>	
Base Pay	\$65,639.81
Incentive Pay for SRO/DTF (5%)	\$3,281.99
Longevity Pay (5%)	\$3,281.99
Advanced POST Cert	\$6,600.00
Uniform Allowance	\$1,000.00
Residency Incentive	\$600.00
<b>Subtotal Employee Pay</b>	<b>\$80,403.79</b>
Holiday Pay (paid out once a year)	\$3,710.94
Overtime Pay	\$18,000.00
<b>Benefits:</b>	
Medicare - Employer Portion (FICA)(1.45%)	\$1,219.66
Medical Insurance - Employer Portion	\$28,897.60
CalPERS Required Employer Contribution	\$18,700.00
CalPERS Employer Normal Cost (27.11%)	\$21,797.47
Workers' Compensation (15.8060%)	\$12,708.62
<b>Total Employee Benefits</b>	<b>\$83,323.35</b>
<b>Total Employee Pay and Benefits</b>	<b>\$167,438.09</b>
Overhead and Occupancy Costs (~10%)	\$12,500.00
Mandated POST Training	\$2,500.00
<b>Total Operating Costs</b>	<b>\$15,000.00</b>
Supplies	
<b>Total Consumable/Supplies</b>	<b>\$5,000.00</b>
Travel	
<b>Total Travel Costs</b>	<b>\$2,500.00</b>
<b>Total</b>	<b>\$207,938.09</b>



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 04/26/23

SIGNATURE: 

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

**CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER**  
**CITIZEN'S ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES**

Attachment 1 – Proposal Narrative

The Fortuna Police Department is very proud of the working relationships we have fostered with our allied County agencies. The Fortuna Police Department works very closely with the Humboldt County Sheriffs' Department, Humboldt County District Attorney's Office, Mental Health, County Probation and many other county agencies.

Upon inception of Measure Z, the City Finance Department estimated that Measure Z would generate roughly \$1,000,000 per year within the City Limits of Fortuna. The City of Fortuna is the fastest growing incorporated city in Humboldt County and the police department has seen the total number of calls for service (CFS) almost double in the past sixteen years, from roughly 11,000 CFS in 2005 to nearly 24,000 CFS in 2019, 21,617 CFS in 2020, 20,064 CFS in 2021, and 17,953 CFS in 2022. With a City population of nearly 13,000, the City of Fortuna serves as the "hub" of the Eel River Valley as the major shopping and business center for the area.

Currently the Fortuna PD has a sworn Police Officer assigned as a full-time, School Resource Officer, funded by Measure Z. This position serves as a resource for all of the high schools and elementary schools in the Eel River Valley and is based out of Fortuna Union High School, where the SRO has been provided office space. The SRO services schools in an area of approximately 100 square miles, which includes the communities of Fortuna, Rio Dell, Scotia, Loleta, Hydesville, Carlotta, and Ferndale. Altogether, our SRO provides services for over 4,200 students in the ERV.

In July 2017, The Fortuna Police Department selected Officer Lindsey Frank as the Measure Z funded, School Resource Officer for the Eel River Valley (ERV); a position she filled until the end of the reporting period. SRO Frank had attended specialized training and had made progressive outreach to every school campus in the ERV. In 2021, School Resource Officer Lindsey Frank was recognized both regionally and nationally for her contributions to the Eel River Valley Schools. **The National Association of School Resource Officer's awarded SRO Frank the Exceptional Service Award for Region 9, which includes a sole selection from six States: (California, Oregon, Washington, Nevada, Alaska, and Hawaii).** As a result, SRO Frank also received the Fortuna Police Department's Medal of Merit which was presented to her in front of the Humboldt County Board of Supervisors during 2021. SRO Frank had assisted in the development of different assessment processes on how best to provide services to all of the schools in the Eel River Valley and had taken an approach that was more customized and which was more effective for each school's independent needs. Officer Frank had attended PTA meetings, School Board meetings and had met with Teachers, Administrators, and Staff to gain the needed familiarity of each school to best function as an effective and efficient SRO. The response from all of the area schools in the ERV has been overwhelming in their appreciation and support of the SRO position.

Although SRO Frank had accomplished a great deal in the previous reporting year as the SRO (**which will be highlighted in Attachment #2 Prior year Results**), The Fortuna Police Department rotated SRO Frank back to the patrol division at the end of the previous reporting period in order to provide new opportunities for a new SRO to continue to build on SRO Frank's previous success. SRO Frank has been a "go to" resource for all ERV schools and is truly a mentor to all students from grades K thru 12. From being present daily in the schools, attending school events, starting new educational programs, parental assistance programs, making schools safer by providing an armed uniformed presence, drug intervention and enforcement and conflict counselling, Measure Z funding for this position has absolutely made an enormous impact and a significant positive difference in the lives of the youth in the Eel River Valley. School Resource Officer Dylan Burley has continued to do an outstanding job. He coached football at FHS this past season and has developed an new high school aged Explorer Program which is close to implementation.

The cost to continue to provide this sworn police officer as the ERV School Resource Officer with salary, benefits and outfitting, is approximately \$207,938.09 per year. This request does not include any additional discretionary payment for the PERS unfunded liability, only the employers normal cost and required employer contribution. The Fortuna Police Department hopes to keep this vital position in place and looks forward to continuing this relationship with Humboldt County and the Measure Z Committee, making all of Humboldt County and our Eel River Valley Schools a safer and better place to live, work, and learn.

**CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER**  
CITIZEN'S ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES  
Attachment 2 – Prior Year Results

With funding from Measure Z the Fortuna Police Department has been able to have a Fortuna Police Officer assigned as School Resource Officer (SRO) providing services to Fortuna, the Eel River Valley and surrounding area. The SRO served a student population of over 5,000 youth through various school safety programs, addressing criminal matters and actively assisting school staff in conflict counselling regarding bullying and other anti-social issues. With Measure Z funding, a Fortuna Police Officer has been assigned as the SRO since 2017.

During FFY 21/22 SRO received a national award for her exemplary service. The National Association of School Resource Officers award SRO Frank the Regional Exceptional Service Award for Region 9, which encompasses six states. The service that SRO Frank provides and the impact that she is making was recognized on a national level.

The SRO attended training and received an Advanced SRO certificate.

The SRO was awarded the Fortuna Police Department's Medal of Merit for her accomplishments as SRO and her outstanding impact on youth, families, schools and the Eel River Valley.

The SRO's relationships, reputation and experience helped resolve a situation with school students conducting a demonstration that was quickly escalating into delinquent and criminal behavior. A large number of Fortuna High School students organized and participated in a demonstration involving a school walk out, a march throughout the school campus and community. The intentions of the students were to spread awareness and voice their views surrounding a reported incident of sexual assault. As the demonstration went on some students began spreading messages of hate and anger towards others. Participating students vandalized a Fortuna Police vehicle, they threw an object at a passing vehicle and some students began to utilize vehicles, driving, yelling and hanging out of the vehicles in an unsafe manner. SRO acted quickly met with the organizers, expressing concern and they ended the demonstration. SRO followed this by helping facilitate a meeting with students and school staff. During this meeting SRO encouraged the students to express themselves and work with the school, becoming an organized school club. As a result the Women's Empowerment Club was formed and they even partnered with the local Soroptimist club.

Ferndale High School was selected to participate in the Every 15 Minutes DUI Prevention Program. SRO worked with Ferndale High School to help facilitate this program during this school year. This DUI prevention program was put on hold throughout the county during the initial phases of the pandemic. Related to the importance of these DUI prevention programs, SRO investigated a traffic collision with an adult driver whom was found to be a DUI driver. During the investigation SRO determined the driver had just dropped two juveniles off at school. SRO investigated further, gathered statements and video evidence from the school and arrested the driver for child endangerment and DUI.

The SRO utilized social media to reach students, staff, youth and families. The SRO was an extremely positive example engaging in and leading the way with many community projects.

The SRO conducted criminal investigations and implemented crime prevention strategies to address and prevent criminal and delinquent behavior and actions.

## School Resource Officer - FY2023-24 Budget Estimate

	FY 23-24 Proposed Amount	FY 22-23 BOS Approved Amount	Note
Base Pay plus incentives (including POST Cert, Residency, Uniform,			
Total Employee Pay	\$ 84,114.74	\$ 84,115.00	Holiday Pay, Longevity, SRO special assignment pay)
Total Overtime Pay	18,000.00	15,000.00	
Total Employee Benefits	83,323.35	82,287.00	Medicare, Health Insurance, Retirement, Workers Comp
<b>Total Personnel Cost</b>	<b>\$ 185,438.09</b>	<b>\$ 181,402.00</b>	
Overhead and Occupancy Costs (~10%)	\$ 12,500.00	\$ 12,500.00	Kept at \$12,500, amount same as approved in previous years cycle
Mandated POST Training	2,500.00	2,500.00	
<b>Total Operating Costs</b>	<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>	
Supplies	\$ 5,000.00	\$ 5,000.00	Fuel, general office supplies, paper, files, stickers, etc.
<b>Total Consumable/Supplies</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	
Travel	\$ 2,500.00	\$ 2,500.00	Travel Costs related to training for SRO Officer
<b>Total Travel Costs</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	
<b>Total Employee Cost</b>	<b>\$ 207,938.09</b>	<b>\$ 203,902.00</b>	

## Police Officer - FY2023-24 Budget Estimate

	Proposed Amount	Approved Amount
<b>Pay:</b>		
Base Pay	\$ 65,639.81	
Incentive Pay for SRO/DTF (5%)	3,281.99	
Longevity Pay (5%)	3,281.99	
Advanced POST Cert	6,600.00	
Uniform Allowance	1,000.00	
Residency Incentive	600.00	
<b>Total Employee Pay</b>	80,403.79	-
Total Employee pay per hour	38.656	
Holiday Pay (paid out once a year)	3,710.94	
<b>Benefits:</b>		
Medicare - Employer Portion (1.45%)	1,219.66	
Medical Insurance - Employer Portion	28,897.60	
CalPERS Required Employer Contribution	18,700.00	
CalPERS Employer Normal Cost (27.11%)	21,797.47	
Workers' Compensation (15.8060%)	12,708.62	
<b>Total Employee Benefits</b>	83,323.35	-
<b>Total Employee Pay and Benefits</b>	167,438.09	-