

# STAFF REPORT

## *City Council Business Item*

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**DATE:** June 5, 2023

**TO:** Honorable Mayor and Council Members

**FROM:** Aaron Felmlee, Finance Director

**THROUGH:** Merritt Perry, City Manager

**SUBJECT: Public Hearing to Consider the Adoption of Rates and Fees for City Services;  
Resolution 2023-13**

### **STAFF RECOMMENDATION:**

Review and adopt the proposed Rates and Fees for Fiscal Year (FY) 2023-24 for the Administrative, Building, Community Development, Parks, Recreation, Police, River Lodge & Monday Club, Transit, and Water & Wastewater Divisions; Resolution 2023-13.

### **EXECUTIVE SUMMARY:**

Staff presented the proposed fee schedule for discussion to the City Council at special workshops on May 8 and May 15. Several action items came from those discussions. Staff have incorporated those changes discussed with the Council at the Special Workshops into the attached Proposed Fee Schedule.

The purpose of this Public Hearing is to adopt the proposed fees for FY 23-24 and discuss the changes being proposed by staff.

For transparency and clarity, the adopted fees from FY 22-23, the proposed changes to the adopted FY 22-23 fees and the proposed FY 23-24 fees are all presented in the attached proposed fee schedule.

### **A summary of changes from the prior year are listed below:**

Building Fee Schedule: Increase to all building services and fees of 6% (pg. 6-25).

Parks Fee Schedule: Adjustments to Private and Public Skating fees (pg. 35-36).

Recreation Fee Schedule: Increase Hot Shots fees (pg. 37), Increase Adult League and Tournament Field Use (pg. 38), Add Youth League Field fee (pg. 38), Increase Newburg Concession Stand Rental fee (pg. 38), and Increase Summer Fun, Kiddie Kamp, and Break Program fees (pg. 39).

Police Fee Schedule: Increase Unneutered Dog License fee (pg. 40).

River Lodge and Monday Club Fee Schedule: Increase Riverlodge Rental fees (pg. 45-47), Increase Wedding Package fees (pg. 46), Increase Monday Club Rental fees (pg. 47-50), and Increase Deposit fees (pg. 49).

### **FISCAL IMPACT:**

The various rates and fees for services have a direct financial impact on City revenues. The changes included in the adopted Fee Schedule will be incorporated into the FY 23-24 Budget.

**RECOMMENDED COUNCIL ACTION:**

1. Receive staff report and review questions with staff
2. Open Public Hearing
3. Close Public Hearing
4. Motion to Adopt Resolution 2023-13; and read by title only. Roll call vote

**ATTACHMENTS:**

- FY 23-24 Proposed Fee Schedule
- Draft *Resolution 2023-13; Resolution Of The City Of Fortuna Establishing A Schedule Of Fees And Charges For Administrative, Building, Community Development, Parks, Recreation, Police, Riverlodge & Monday Club, Transit, and Water & Wastewater Within The City Of Fortuna For Fiscal Year 2023-2024*