



# COUNTY OF HUMBOLDT

For the meeting of: 6/27/2023

---

File #: 23-820

---

**To:** Board of Supervisors

**From:** Sheriff

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Adoption of Mass Care & Shelter Plan (MCP) and MCP Appendix

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Adopt the Mass Care & Shelter Plan (MCP) and MCP Appendix as a supporting Functional Annex to the Humboldt County Emergency Operations Plan (EOP); and
2. Authorize signature authority to the Sheriff and Director of Health & Human Services to jointly approve future plan/appendix iterations and/or revisions.

**SOURCE OF FUNDING:**

General Fund - Sheriff Operations (1100-221) and Social Services Administration (1160-511)

**DISCUSSION:**

The Mass Care and Shelter Plan supplements the Humboldt County Emergency Operations Plan (EOP) by outlining Humboldt County's response for mass care and shelter associated with large-scale disasters, including general mass care and shelter, large venue sheltering, mental health concerns and access and functional needs (AFN). "Mass care" includes distribution of commodities and hygiene necessities, crisis counseling and referral to relief programs and services.

The Mass Care & Shelter Plan serves as a framework for a mass care and shelter event within existing statutory obligations and limitations. The Plan does not apply to small-scale or day-to-day emergencies, but instead focuses on catastrophic events that require large-scale, out-of-home shelter and emergency food distribution.

The development of the Mass Care & Shelter Plan was a collaborative effort between the Department of Health & Human Services (DHHS) Emergency Preparedness Program and the Sheriff's Office of Emergency Services (OES). Humboldt County DHHS is designated as the lead agency for providing mass care services to disaster-displaced individuals in the Humboldt Operational Area (OA). If an

evacuation center or shelter is needed due to active or possible evacuations, County OES will notify a designated Mass Care Unit Leader to begin activating the mass care protocols established in the Mass Care and Shelter Plan, or begin advance planning in anticipation of future needs.

**FINANCIAL IMPACT:**

Expenses related to the development of the Mass Care and Shelter Plan were paid out of the administrative budgets of participating departments (Sheriff's Office and Department of Health & Human Services). There has been no additional funding allocated for the development of this Plan.

**STAFFING IMPACT:**

Budgeted staff time in the participating departments, the Sheriff's Office and Health and Human Services, was utilized to develop the Mass Care and Shelter Plan.

**STRATEGIC FRAMEWORK:**

This action supports your Board's Strategic Framework by creating opportunities for improved safety and health , protecting vulnerable populations, providing community-appropriate levels of service.

**OTHER AGENCY INVOLVEMENT:**

American Red Cross

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

Board discretion

**ATTACHMENTS:**

1. Mass Care and Shelter Plan
2. Mass Care and Shelter Plan Appendix

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: N/A

File No.: N/A