



COUNTY OF HUMBOLDT

For the meeting of: 9/12/2023

File #: 23-1214

To: Board of Supervisors
From: Planning and Building Department
Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Carry Forward Supplemental Budget for Completion of Work Associated with Community Development Block Grants (CDBG) for Redwoods Rural Health Center (RRHC) in Redway and Boyd Road Night Shelter in Arcata (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the supplemental budget for RRHC - Roads (budget unit 1100282131) in the amount of \$124,943 (4/5 vote required)
2. Approve the supplemental budget for RRHC - Sidewalks (budget unit 1100282133) in the amount of \$75,794 (4/5 vote required)
3. Approve the supplemental budget for Boyd Road Night Shelter (budget unit 110028232) in the amount of \$22,940 (4/5) vote required)

SOURCE OF FUNDING:

RRHC - Roads: CDBG Grant 20-CDBG-CV1-00029

RRHC - Sidewalks: CDBG Grant 20-CDBG-CV2-3-00317

Boyd Road Night Shelter: CDBG Grant 20-CDBG-CV1-00097

DISCUSSION:

This is a request to carry forward unspent CDBG funds from Fiscal Year (FY) 2022-23 into the current year's budget. The funded projects were expected to be completed in the last budget year. That did not happen, and this action will allow the allocation of these CDBG funds in the current fiscal year.

On Aug. 18, 2020, the Board selected Redwoods Rural Health Center as a subrecipient to receive CDBG funds to combat the spread of the coronavirus. Funds were awarded to make improvements to provide screening zones and drive-through testing. Redwoods Rural Health was also approved by the Board as a subrecipient to receive additional CDBG funds to further enhance Redwoods Rural Health Center's ability to provide these services and make improvements in accordance with the Americans

with Disabilities Act (ADA).

The work was nearly completed in FY 2022-23 but construction delays did not allow completion. The construction will not be complete until FY 2023-24. This Board item will make the remaining funds available to complete the construction work.

On Aug. 18, 2020, the Board also selected the Boyd Road Night Shelter as a subrecipient to adapt the homeless shelter in accordance with the Center for Disease Control and Prevention (CDC) guidelines. The construction work associated with this project experienced delays with most of the construction being complete in fiscal year 2022-23. Because the construction work will be finalized in the current fiscal year, this Board action will allow the remaining CDBG funds to be utilized in fiscal year 2023-24.

CDBG funds remain available in all grants to complete the work outlined in the grant agreements attached to this agenda item for reference.

FINANCIAL IMPACT:

Expenditures (1100-282))	FY22-23	FY23-24 Projected	FY24-25 Projected
Budgeted Expenses 1100282131	\$130,205	\$124,943 \$75,793	\$0 \$0 \$0
1100282132 1100282133	\$447,200 \$89,828	\$22,940	
Additional Appropriation Requested	\$0	\$0	\$0
Total Expenditures	\$450,229	\$223,676	\$0
Funding Sources (1100-282)	FY22-23 Adopted	FY23-24 Projected*	FY24-25 Projected*
State/Federal Funds	\$450,229	\$223,676	\$0
Total Funding Sources	\$450,229	\$223,676	\$0

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The Planning and Building Department has received CDBG funds for the projects associated with these expenses. The work associated with these grants is nearing completion and once all construction work has been finalized and the expenses reimbursed from CDBG, the grants will be closed. Staff does not anticipate that these grants will remain open beyond FY 2023-24.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

Impact to staffing is minimal because existing staff will provide the remaining work to close the grants once the construction work has been completed. No additional staffing allocations are being requested with this agenda item.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board’s Strategic Framework.

Core Roles: Create opportunities for improved safety and health
New Initiatives: Facilitate public/private partnerships to solve problems
Strategic Plan: N/A

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose to deny this request. This is not recommended because the projects are nearing completion and it is expected that grant funds from CDBG will be available to complete the work.

ATTACHMENTS:

Attachment 1 - CDBG CV2 RRHC Sidewalks - Supplemental Budget
Attachment 2 - RRHC Executed Sub-Recipient Agreement - Sidewalks
Attachment 3 - CDBG CV2 RRHC Roads - Supplemental Budget
Attachment 4 - RRHC Executed Sup-Recipient Agreement - Roads
Attachment 5 - CDBG Boyd Road Night Shelter - Supplemental Budget
Attachment 6 - Boyd Road Night Shelter Agreement

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A
Meeting of: August 25, 2023
File No.: 20-1024