

# STAFF REPORT

## *City Council Consent Agenda Item*

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**DATE:** November 6, 2023

**TO:** Honorable Mayor and Council Members

**FROM:** Merritt Perry, City Manager

**SUBJECT:** **Authorize the City Manager to Submit Individual Grant Applications for all CalRecycle Grant Programs for which the City of Fortuna is Eligible; Resolution 2023-32**

### **STAFF RECOMMENDATION:**

Authorize the City Manager to submit all grant applications for all State Department of Recycling and Resources Recovery (CalRecycle) Grant Programs for which the City of Fortuna is eligible by adopting *Resolution 2023-32*.

### **EXECUTIVE SUMMARY:**

CalRecycle administers a non-competitive grant program to local jurisdictions to assist with the implementation of regulation requirements and programs associated with Senate Bill (SB) 1383 Organics Recycling.

In 2022, the City was awarded a one-time grant of \$20,000 to assist with public outreach and education, enforcement, personnel costs and administrative costs for capacity planning, collection, edible food recovery, and record keeping.

The City currently utilizes SB 1383 Local Assistance Grant Program funding to host organic recycling training and kitchen collection bin giveaways, support local food recovery organizations, and supplement administrative duties such as inspections, enforcement, reporting, and record keeping. Furthermore, staff regularly conducts community outreach through print and digital advertising materials.

On July 18, 2023, SB 1383 Local Assistance Grant, Criteria Request for Approval was presented at the CalRecycle Monthly Public Meeting. This request proposed a 2nd round of grant funds for cities, counties, and other eligible applicants.

On November 15, 2023, staff anticipates submitting a grant application for \$75,000 proposing additional implementation measures as required by SB 1383 including:

- Edible Food Recovery
- Procurement of Recycled Products
- Education and Outreach
- Collection
- Inspections and Enforcement
- Personnel (consultant Costs)

Staff will finalize the amounts for each of the categories above before submitting the grant.

CalRecycle has changed its policy for administering grant programs to require the City to declare by resolution certain authorizations related to the administration of the grant program. To meet the application deadline of November 15, 2023, and receive grant funding, staff suggests that the City Council adopt *Resolution 2023-32*. This authorization is effective until rescinded by the Signature Authority or by the City Council.

**FINANCIAL IMPACT:**

There is no fiscal impact associated with the recommended action. The City will be eligible to receive a base grant award of \$75,000 and possibly additional funds based on per capita calculations.

**RECOMMENDED COUNCIL ACTION:**

Authorize the City Manager to submit individual grant applications for all CalRecycle Grant Programs for which the City of Fortuna is eligible, *Resolution 2023-32*. Consent Agenda vote.

**ATTACHMENTS:**

- *Resolution 2023-32; A Resolution of the City Council of the City of Fortuna Authorizing Submittal of Individual Grant Applications for all CalRecycle Grant Programs for which the City of Fortuna is Eligible.*