



# STAFF REPORT PLANNING COMMISSION MEETING

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January 09, 2024

**TO:** Honorable Chair and Commissioners

**FROM:** David Loya, Director of Community Development

**PREPARER:** Madeline Odom, Administrative Specialist

**DATE:** December 27, 2023

**TITLE:** **Consider Adopting the 2023 PC Annual Report and Authorizing the Chair to Present the Report to the City Council**

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## **RECOMMENDATION:**

Staff recommends the Commission review, amend as necessary, and adopt the annual report and designate the Chair or alternative to present the report to the Council at its January 17, 2024, meeting.

## **INTRODUCTION:**

The Planning Commission presents its report of progress annually to the City Council. This is an opportunity for the Commission to provide input on its self-assessed progress and receive feedback from the Council. The Commission should consider the attached report, provide staff feedback, and designate a representative to present the report to the Council at its January 17, 2024, meeting.

## **DISCUSSION:**

**The draft 2023 Planning Commission Annual report (Attachment A) outlines the Commissions work during the calendar year. The Commission may review and modify the report before adopting it and appointing a member of the Commission to present it to the Council.**

## **ATTACHMENTS:**

A. PC Draft 2023 Annual Report (DOCX)