

# STAFF REPORT

## *City Council Consent Item*

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**DATE:** February 20, 2024

**TO:** Honorable Mayor and Council Members

**FROM:** Bob Natt, General Services Superintendent

**SUBJECT:** **Approval of a Contract with Specialized Pavement Marking for Minor Street Striping Maintenance and Repair Project: *Resolution 2024-03***

### **STAFF RECOMMENDATION:**

Adopt *Resolution 2024-03* approving a Contract for Minor Street Striping Project with Specialized Pavement Marking.

### **EXECUTIVE SUMMARY:**

The purpose of the Contract for Minor Street Striping Project (“Contract”) is to contract with a qualified contractor to provide routine minor striping for City streets, on an on-call basis, for an amount not to exceed \$60,000.00 (sixty thousand dollars) for the one-year term of the Contract.

Section 2.50.070.D of the Fortuna Municipal Code provides that formal bidding is not required when the City Council finds that a negotiated contract best serves the City due to the nature of the contractual service. A standard public bidding process would not be appropriate for this Contract due to the on-call nature of the Contract and the importance of selecting a contractor who has the qualifications, equipment, crew, and availability to respond promptly to requests and to perform the work expeditiously, economically, effectively and safely.

Staff requested informal proposals from two qualified striping contractors and received one proposal response. Staff have confirmed that the single proposing contractor, Specialized Pavement Marking (SPM), can meet the City’s needs for this project and is qualified to provide the on-call Striping services for the City based upon overall qualifications, unit pricing, equipment, and availability.

### **FINANCIAL IMPACT:**

The Contract is not to exceed \$60,000.00 (sixty thousand dollars) during the one-year term unless authorized in writing. The actual cost will depend on how much work is required during the one-year term. The actual cost could be less than the not-to-exceed amount depending on the need for services, or higher than the not-to-exceed amount if authorized due to the need for services. The City budget for Fiscal Year 2024-2025 has \$22,000 (twenty-two thousand dollars) in its street repairs section (fund 260) toward this project, and the remaining available \$38,000 (thirty-eight thousand dollars) will provide striping for the annual paving contract projects if necessary.

### **RECOMMENDED COUNCIL ACTION:**

1. Adopt *Resolution 2024-03* by Consent Agenda vote.

Attachments:

- *Resolution 2024-03 A Resolution of the City Council of the City of Fortuna Approving the Contract for Minor Street Striping Project 2024/2025 with Specialized Pavement Marking.*