

# STAFF REPORT

## *City Council Business Item*

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**DATE:** February 20, 2024

**TO:** Honorable Mayor and Council Members

**FROM:** Matthew A. Eberhardt, Acting Chief of Police

**THROUGH:** Merritt Perry, City Manager

**SUBJECT:** **Approve a Supplemental Budget Request for the Transfer of Funds Within the Police Department Fiscal Year (FY) 23-24 Approved Budget to Expense the Cost of the Department's Unmanned Aerial Vehicle (UAV).**

### **STAFF RECOMMENDATION:**

Approve a Supplemental Budget Request for the transfer of funds within the police department FY 23-24 approved budget to expense the cost of the department's Unmanned Aerial Vehicle (UAV).

### **EXECUTIVE SUMMARY:**

On December 5, 2022, City Council approved *Resolution 2022-35*, authorizing the Chief of Police to purchase an UAV, utilizing funds from the National Opioid Settlement. The department purchased an \$8,000.00 UAV and submitted the reimbursement request. Ultimately, the reimbursement request was denied as an ineligible expenditure. It should be noted that prior to the original resolution being submitted to council on December 5, 2022 the Chief of Police and City Attorney did their due diligence and all indications were that the purchase of an UAV was an eligible expenditure of the National Opioid Settlement funds. The department has been successfully utilizing the UAV and have trained certified UAV pilots.

The department is requesting the approval of this supplemental budget request, authorizing the transfer of \$6,000.00 from fund 100-5515-2000 (Ammunition/Range Supplies) and \$2,000.00 from fund 100-7415-2000 (SCOP Volunteers) into fund 100-8000-2000 (Capital Outlay). The \$8,000.00 in the Capital Outlay fund would allow the department to expense the cost of the UAV within the police department FY 23-24 approved budget.

The department is continuing to explore options for utilizing the National Opioid Settlement Funds.

### **FINANCIAL IMPACT:**

No financial impact, all funds expensed will be within the police department's approved FY 23-24 budget. The department has made internal adjustments to planned purchases from the aforementioned funds being utilized. With these adjustments, the department will be able to continue to provide services with no impact.

### **RECOMMENDED COUNCIL ACTION:**

1. Receive staff presentation and review Council questions with staff
2. Open Public Comment
3. Close Public Comment
4. Motion to approve a supplemental budget request for \$8,000.00 to expense the cost of the UAV. Roll call vote.

**ATTACHMENTS:**

- Supplemental Budget Request