



**AGENDA SUMMARY
EUREKA CITY COUNCIL**

TITLE: DOJ & FBI Background Check Authorization

DEPARTMENT: Human Resources

PREPARED BY: Will Folger, Director of Human Resources

PRESENTED FOR: Action Information only Discussion

RECOMMENDATION

Adopt a Resolution of the City Council authorizing access to state and federal criminal history summary databases for the purpose of reviewing the criminal history of potential candidates for positions that require a background clearance for employment purposes.

FISCAL IMPACT

 No Fiscal Impact Included in Budget Additional Appropriation

COUNCIL GOALS/STRATEGIC VISION

Financially sound City providing effective services.

DISCUSSION

The City is required to perform criminal background checks on candidates for hire in specific job classifications in City service. The attached resolution is required in order for the City to receive access to the DOJ and FBI databases for this purpose. This action allows the City to access FBI records in addition to DOJ.

REVIEWED AND APPROVED BY:

- City Attorney
- City Clerk/Information Technology
- Community Services
- Development Services
- Finance
- Fire
- Human Resources
- Police
- Public Works

