

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Thursday, December 22, 2022

1:00 PM

Special Meeting - Hybrid

**A. ROLL CALL**

Present: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Virginia Bass, and Supervisor Steve Madrone  
Absent: 1 - Supervisor Mike Wilson

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Approval of the Consent Agenda**

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**Board of Supervisors**

1. Continuation of the Local Emergency Due to Drought

**Recommendation:** That the Board of Supervisors:

1. Declare that a local emergency remains in effect, per Resolution 21-77, until January 10, 2023, enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the drought.

**A motion was made by Supervisor Bushnell and seconded by Supervisor Madrone to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

2. Retirement Resolution for Lee Roy Lawson Jr. (Supervisor Virginia Bass and Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

**A motion was made by Supervisor Bushnell and seconded by Supervisor Madrone to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

3. Notice of Vacancy on the Humboldt County Resource Conservation District Board

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

### Clerk of the Board

4. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the Supervisors' Monthly Expense Report.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

5. Board of Supervisors Teleconferencing Meetings and AB 361: Continuation of Emergency

**Recommendation:** That the Board of Supervisors:

1. Find that the Board has reconsidered the circumstances of the state of emergency that continues to exist, that state or local officials continue to recommend measures for social distancing and the current Covid-19 emergency related to in-person meetings continues to present an imminent risk to health and safety of attendees.
2. Authorize the Chair to sign the resolution re-authorizing remote teleconference meetings for the period of December 20, 2022 through January 10, 2023.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff**

*recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

### County Administrative Office

#### 6. Workforce Innovation and Opportunity Act (WIOA) Program Second Contract Amendments

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Board Chair to sign the attached contract amendments (Attachment 1-4) for Humboldt State University Sponsored Program to perform workforce activities in compliance with the terms and conditions as set forth by the California State Employment Development Department;
2. Approve and authorize the Board Chair to sign contract amendments with Humboldt State University Sponsored Programs Foundation (Attachment 5) to perform the duties as Regional Organizer and Regional Training Coordinator under the Local Workforce Development Board; and
3. Direct the Clerk of the Board to return the signed original amendments with Humboldt State University Sponsored Programs Foundation to the Economic Development Division.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

#### 7. Pricing Schedules Modifications to the AT&T Multi-Service Agreement

**Recommendation:** That the Board of Supervisors:

1. Approve, and ratify the County Administrative Officer's execution of, AT&T Pricing Schedule #WK 1-JMVOOJL - MA Reference No. 201303122699UA as signed by the County Administrative Officer;
2. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, Pricing Schedule AT&T MA Reference No. 20130312-2269UAIII; and
3. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent extensions, modifications amendments and service changes to the AT&T Multi-Service Agreement, after review and approval by County Counsel and Risk Management.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

#### 8. Request to Purchase Tenable Nessus Software for Fiscal Year 2022-2023

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute, the attached quote regarding the purchase of Tenable Nessus software; and
2. Authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute future Tenable Nessus software licensing renewals.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**County Clerk/Recorder/Registrar of Voters**

**9. Restrictive Covenant Modification plan and fee pursuant to AB 1466**

**Recommendation:** That the Board of Supervisors:

1. Approve the Clerk/Recorder's Restrictive Covenant Modification Program Plan pursuant to Government Code section 12956.3;
2. Authorize the Clerk/Recorder to charge a fee of \$2.00 for the recordation of every real estate instrument, paper, or notice required or permitted by law to be recorded per Government Code 27388.2 for the purpose of funding a restrictive covenant modification program through December 31, 2027;
3. Authorize the Clerk/Recorder to begin collection of the \$2.00 fee 30 days after approval for the purpose of developing and implementing a restrictive covenant modification program pursuant to Government Code section 12956.3(a); and
4. Approve the Budget Adjustment of \$100,000 for the Recorder-Record Conversion Budget Unit 1310267 to purchase software to assist in searching and identifying documents, and hire extra help staff to assist with implementation of the project.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**County Counsel**

**10. Annual Resolutions Authorizing the New Chair and Vice-Chair of the Board of Supervisors for 2023 to Take all Acts Necessary to Act as Chair and Vice-Chair, Including Authorized Signatures on Necessary Documents on Financial Transactions**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached four (4) resolutions authorizing the new Chair, Steve Madrone and Vice-Chair, Rex Bohn of the Board of Supervisors to take all acts necessary to act as Chair and Vice-Chair, including authorized signatures on necessary documents of financial transactions, for acceptance and consent to grants and real property, eligibility to receive state and federal surplus property, and authorize the Chair to sign said resolutions;
2. Direct the Clerk of the Board to forward the original executed Resolution regarding Eligibility Renewal Application and Federal Surplus Property Program along with a copy of the Board Order, Checklist, Application and supporting documentation to: Department of General Services, State and Federal Surplus Property Program, 1700 National Drive, Sacramento, California 95834; and
3. Direct the Clerk of the Board to execute and forward the original Certification Regarding Debarment to: Department of General Services, State and Federal Surplus Property Program, 1700 National Drive, Sacramento, California 95834.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff*

*recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**Department of Health and Human Services: Administration**

11. Authorize a temporary increase in pay for Veronica Riggins, Eligibility Supervisor pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU).

*Recommendation:* That the Board of Supervisors:

1. Authorize a temporary increase in pay for Eligibility Supervisor Veronica Riggins (budget unit 511, class 1729, range 445) as though promoted to Program Manager I (budget unit 511, class 0747, range 523) beginning November 26, 2022, and continuing until the incumbent returns.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

12. Allocation of two Youth Support Specialist I/II positions.

*Recommendation:* That the Board of Supervisors:

1. Allocate two (2) 1.0 full time equivalent (FTE) Youth Support Specialists I/II positions (class 1735A/B, salary range 384/404) in budget unit (BU) 508, fund 1160: effective beginning of the pay period following approval.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**Department of Health and Human Services: Behavioral Health**

13. Professional Services Agreement with Eureka Pharmacy, LLC Regarding the Provision of Medication Delivery, Inspection, Replacement and Destruction Services

*Recommendation:* That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Eureka Pharmacy, LLC regarding the provision of medication delivery, inspection, replacement and destruction services for the period of July 1, 2022 through June 30, 2024;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Eureka Pharmacy, LLC, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Eureka Pharmacy, LLC to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff*

*recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

14. Participation Agreement with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Participation in the State Hospitals Program

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreement with the California Mental Health Services Authority;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreement with the California Mental Health Services Authority regarding the Department of Health and Human Services - Behavioral Health's participation in the State Hospitals Program for the period of July 1, 2022, through June 30, 2023;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or designee thereof, to approve any and all subsequent extensions, modifications and amendments to the attached participation agreement with the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

15. Memorandum of Understanding with Mariane Gilbert Regarding Payment of the Costs and Expenses Associated with the Provision of Non-Emergency Medical Care Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of understanding with Mariane Gilbert regarding payment of the costs and expenses associated with the provision of non-emergency medical care services;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with Mariane Gilbert, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached memorandum of understanding with Mariane Gilbert to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Bushnell and seconded by Supervisor Madrone to approve staff recommendations. The motion carried with the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

16. Memorandum of Understanding with the California Department of State Hospitals and the California

---

Mental Health Services Authority Regarding the Use of State Hospital Facilities

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or designee thereof, to execute, the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority regarding the use of state hospital facilities for the period of July 1, 2022 through December 31, 2022;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order relating to this item.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**District Attorney**

**17. Advanced Salary Step Request for Administrative Services Officer and Administrative Analyst Positions and Deallocation of Legal Office Business Manager Position (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve a step increase for Administrative Services Officer, Betty Resendez (class 0776, position 2, salary range 453) from Step 1A to Step B, effective as of October 3, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
2. Approve a step increase for Administrative Analyst I, Rikki Hayes (class 0626, position 2, salary range 415) from Step B to Step E, effective as of December 20, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
3. Approve a step increase for Administrative Analyst I, Katrina Horton (class 0626, position 3, salary range 415) from Step A to Step D, effective as of December 20, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
4. Approve a step increase for Administrative Analyst I, Shayla Burris (class 0626, position 6, salary range 415) from Step A to Step D, effective as of October 31, 2022, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
5. Approve the deallocation of 1.0 FTE Legal Office Business Manager (Class 0134) in budget unit 1100-205 effective as of December 20, 2022.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

18. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program; and
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return one (1) certified copy of the attached resolution to the District Attorney's Office for submission to the California Department of Insurance.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

19. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program; and
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return one (1) certified copy of the attached resolution to the District Attorney's Office for submission to the California Department of Insurance.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

20. Resolution Authorizing the Execution of State of California Standard Agreement Nos. 0000000364 and 0000000390 with the California Employment Development Department Regarding the Provision and Receipt of Employment Records Pursuant to California Unemployment Insurance Code Sections 1095(i) and 1095(o)



**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Purchasing Agent, and/or designees thereof, to execute State of California Standard Agreement Nos. 0000000364 and 0000000390 with the California Employment Development Department, and any amendments thereto, along with any and all other agreements, certifications, attestations and documents required or deemed necessary or appropriate for the Humboldt County District Attorney's Office to accept and secure the provision and receipt of certain employment records for the purpose of conducting felony crime and Workers' Compensation Fraud investigations; and
2. Direct the Clerk of the Board to provide the Humboldt County District Attorney's Office with one (1) fully executed certified copy of the attached resolution for submission to the State...B

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

### **Human Resources**

21. Adopt resolutions for Bargaining Units 1 - 11 to implement 2023 Cost of Living Adjustments (COLAs) and Phase 1 equity increases effective December 25, 2022.

**Recommendation:** That the Board of Supervisors:

1. Implement the two (2) percent Cost of Living Adjustments (COLAs) scheduled for the first full pay period in January 2023, and the Phase I equity increases, early effective the pay period beginning December 25, 2022, by assigning the following classifications to the following salary ranges:

a. Animal Shelter and Care Attendant I - 40 hour (Class #0440) from salary range 325 to 333;

b. Assessment Technician I - 40 hour (Class #0172) from salary range 323 to 333;

c. Child Care Worker - 40 hour (Class #1732) from salary range 323 to 333;

d. Child Support Assistant I - 40 hour (Class #0366) from salary range 323 to 333;

e. Custodian - 40 hour (Class #0276) from salary range 323 to 333;

f. Election Specialist I - 40 hour (Class #0132) from salary range 337 to 343;

g. Election Worker - 40 hour (Class #0191) from salary range 328 to 333;

h. Election Worker - Rover - 40 hour (Class #0192) from salary range 323 to 333;

i. Fiscal Assistant I - 40 hour (Class #0177) from salary range 323 to 333;

j. Laborer - 40 hour (Class #0266) from salary range 323 to 333;

k. Legal Clerk I - 40 hour (Class #0351) from salary range 323 to 333;

l. Legal Clerk II - 40 hour (Class #0351) from salary range 338 to 343;

m. Legal Office Assistant I - 37.5 hour (Class #0153) from salary range 310 to 320;

n. Legal Office Assistant I - 40 hour (Class #0178) from salary range 323 to 333;

o. Legal Office Assistant II - 37.5 hour (Class #0153) from salary range 324 to 330;

p. Legal Office Assistant II - 40 hour (Class #0178) from salary range 337 to 343;

q. Library Assistant I - 37.5 hour (Class #0157) from salary range 310 to 320;

r. Library Assistant II - 37.5 hour (Class #0157) from salary range 317 to 330;

s. Library Shipping Clerk - 37.5 hour (Class #0156) from salary range 313 to 320;

t. Mail Services Driver - 40 hour (Class # 0162) from salary range 323 to 333;

u. Medical Clinic Assistant I - 40 hour (Class #0513) from salary range 323 to 333;

v. Medical Clinic Assistant II - 40 hour (Class #0513) from salary range 323 to 343;

w. Medical Office Assistant I - 37.5 hour (Class #0570) from salary range 310 to 320;

x. Medical Office Assistant I - 40 hour (Class #0574) from salary range 323 to 333;

y. Mental Health Cook's Aide - 40 hour (Class #0435) from salary range 323 to 333;

z. Mental Health Worker I - 40 hour (Class #0911) from salary range 324 to 343;

aa. Mental Health Worker II - 40 hour (Class #0911) from salary range 343 to 353;

bb. Office Assistant I - 37.5hour (Class #0181) from salary range 310 to 320;

cc. Office Assistant I - 40 hour (Class #0179) from salary range 323 to 333;

dd. Office Assistant II - 37.5 hour (Class #0180) from salary range 310 to 330;

ee. Office Assistant II - 40 hour (Class #0179) from salary range 323 to 343;

ff. Parent Partner I - 40 hour (Class #0578) from salary range 323 to 333;

gg. Parent Partner II - 40 hour (Class #0578) from salary range 323 to 343;

hh. Parent Partner III - 40 hour (Class #0578) from salary range 323 to 353;

ii. Peer Coach I - 40 hour (Class #0576) from salary range 323 to 333;

jj. Peer Coach II - 40 hour (Class #0576) from salary range 323 to 343;

kk. Peer Coach III - 40 hour (Class #0577) from salary range 323 to 353;

ll. Recordable Documents Examiner I - 37.5 hour (Class #0155) from salary range 310 to 320;

mm. Recordable Documents Examiner I - 40 hour (Class #0155) from salary range 311 to 333;

nn. Secretary - 37.5 hour (Class #0165) from salary range 329 to 336;  
oo. Secretary - 40 hour (Class #1168) from salary range 342 to 353;  
pp. Senior Custodian - 40 hour (Class #0280) from salary range 333 to 343;  
qq. Services Support Assistant I - 40 hour (Class #1137) from salary range 323 to 333;  
rr. Social Service Aide (MSS) - 40 hour (Class #0708) from salary range 324 to 353;  
ss. SSB-Secretary I - 40 hour (Class #0183) from salary range 342 to 353;  
tt. Stock Clerk - 40 hour (Class #1733) from salary range 323 to 333;  
uu. Student Professional Worker - 40 hour (Class #0673) from salary range 328 to 333;  
vv. Vocational Assistant - 40 hour (Class #0742) from salary range 323 to 343;  
ww. Vocational Trainee - 40 hour (Class #0742) from salary range 323 to 333;

2. Excluding the classifications in Recommendation #1, implement the two (2) percent COLAs scheduled for first full pay period in January 2023, early effective the pay period beginning December 25, 2022, for all other classifications in the following bargaining units:

- a. AFSCME Local 1684 Units 1 - 4
- b. CAA Unit 5
- c. HDSO Unit 6
- d. LEM Unit 7
- e. Management & Confidential Units 8 - 9
- f. Appointed Department Heads Unit 10
- g. Elected Department Heads Unit 11

3. Adopt a resolution (Attachment 1) approving the amendments to the Memorandum of Understanding (MOU) between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4.

4. Adopt a resolution (Attachment 2) approving the amendment to the Memorandum of Understanding (MOU) between the County of Humboldt and County Attorneys Association (CAA) for Unit 5.

5. Adopt a resolution (Attachment 3) approving the amendments to the Memorandum of Understanding (MOU) between the County of Humboldt and the Humboldt Deputy Sheriffs' Organization (HDSO) for Unit 6.

6. Adopt a resolution (Attachment 4) approving the amendments to the Memorandum of Understanding (MOU) between the County of Humboldt and Law Enforcement Management (LEM) for Unit 7.

7. Adopt a resolution (Attachment 5) approving the amendment to the Compensation Plan between the County of Humboldt and designated Management & Confidential Employees for Units 8 & 9.

8. Adopt a resolution (Attachment 6) approving the amendment to the Compensation Plan between the County of Humboldt and designated Elected & Appointed Department Heads for Units 10 & 11.

9. Adopt the amended December 25, 2022 Comprehensive Compensation Schedule (Attachment 7).

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**22. Modification to New Employee Orientation Format**

*Recommendation:* That the Board of Supervisors:

1. Direct all new County of Humboldt employees, effective January 9, 2023, to attend in-person New Employee Orientation on the first Monday of every pay period, in accordance with the specifications outlined by Human Resources in this report.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**Planning and Building Department**

**23. A Resolution Authorizing the Submittal of a Regional Early Action Planning Grant Application to Establish a Regional Housing Trust Fund, a Regional Housing Catalyst Fund and to Conduct Regional Housing and Transportation Planning.**

*Recommendation:* That the Board of Supervisors:

1. Adopt the attached Resolution:  
a. Authorizing an application to be submitted to the Department of Housing and Community Development (HCD) for the Tribal and Rural Allocation of the Regional Early Action Planning Grant Program (REAP 2.0) for \$2,680,000; and  
b. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the application, the Standard Agreement, and all other documents required by HCD for participation in the REAP 2.0 Program, and any amendments.

*By order of the Chair, this item was pulled from the agenda to be brought back to a meeting, date undetermined.*

**Probation**

**24. Semi-Annual Humboldt County Sanctuary Ordinance Report-Probation Department**

*Recommendation:* That the Board of Supervisors:

1. Receive the attached report as required by ordinance.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

**Public Works**

25. Lease Agreement with Six Rivers Investments Regarding the Use of Warehouse Space Located at 3530 Broadway, Eureka, California

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached lease agreement with Six Rivers Investments regarding the use of warehouse space located at 3530 Broadway, Eureka, California for the period of Dec. 20, 2022 through Nov. 30, 2025; and
2. Direct the Clerk of the Board to return one (1) fully executed copy of the attached lease agreement with Six Rivers Investments to the Department of Public Works - Real Property Division for further processing.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

26. Approval of Dias Subdivision, Phase III, APN 402-301-011, East of Eureka

**Recommendation:** That the Board of Supervisors:

1. Accept and approve the subdivision map (Attachment 1) for filing with the County Recorder;
2. Accept the dedications to the County of Humboldt of Parcel A for public utility purposes only, and Parcel B for public utility easement;
3. Direct the Clerk of the Board to sign the subdivision map (Attachment 1) on behalf of the Board of Supervisors;
4. Authorize the Chair to execute the Conveyance and Agreement (Attachment 2; and
5. Direct the Clerk of the Board to transmit the subdivision map, the Conveyance and Agreement, and the Notice of Development Plan & Notice of Geologic Report to the County Recorder for filing and recordation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

27. Option to Extend the Term of the License Agreement at the Shelter Cove Solid Waste Container Site with Resort Improvement District No. 1.

**Recommendation:** That the Board of Supervisors:

1. Approve the option to extend the term of the License Agreement at the Shelter Cove Solid Waste Container Site with the Resort Improvement District No. 1 to Jan. 31, 2024; and
2. Approve and authorize the Public Works Director to execute the attached option letter (Attachment No. 4 - Option No.2).

**A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

28. Change Order Authorization for Storm Damage Repairs to Panther Gap Road (4D010) Post Mile

0.50 (4/5 vote required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to execute, the attached change order to contract number 217387 for the total amount of \$205,000 (4/5 Vote Required).

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

### Sheriff

29. Ratification of Local Emergency Proclamation Due to the 6.4 Magnitude Earthquake Occurring on December 20, 2022

**Recommendation:** That the Board of Supervisors:

- Ratify the resolution proclaiming the existence of a local emergency due to the 6.4 magnitude earthquake occurring on December 20, 2022.

*A motion was made by Supervisor Bushnell and seconded by Supervisor Madrone to approve staff recommendations authorizing the ratification of the resolution proclaiming the existence of a local emergency due to the 6.4 magnitude earthquake occurring on December 20, 2022. The motion carried with the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

30. Agreement with the Humboldt County Sheriff's Office and California Health and Recovery Solutions, P.C.

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to sign the attached Memorandum of Understanding between the County and California Health and Recovery Solutions to be backdated effective October 19, 2022. (attachment 1);
2. Authorize the Sheriff or Correctional Captain to execute any and all subsequent amendments to the attached Agreement after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Direct the Clerk of the Board to return one fully executed original copy of the attached Agreement to the Sheriff's Office for further processing.
4. Approve a supplemental budget for FY2022-23 (attachment 2) (4/5 vote required).

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

## F. SPECIAL PRESENTATIONS

### Board of Supervisors

1. Retirement Resolution for Assessor Mari Wilson (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution

**A motion was made by Supervisor Bass, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

2. Retirement Resolution for Clerk-Recorder, Kelly Sanders (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

3. Retirement Resolution Recognizing 4th District Supervisor and Board Chair, Virginia Bass for Her Years of Service and Dedication to Public Service

**Recommendation:** That the Board of Supervisors:

1. Adopt the certificate and resolution recognizing 4th District Supervisor and Board Chair, Virginia Bass, for her years of service and dedication to the County of Humboldt.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Michelle Bushnell, Virginia Bass, and Steve Madrone

## G. ITEMS PULLED FROM CONSENT

## N. ADJOURNMENT

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



12/22/2022