



## AGENDA SUMMARY EUREKA CITY COUNCIL

**TITLE: City of Eureka Bike Plan Bid No. 2023-12 – Award of Consulting Services**

**DEPARTMENT: Public Works**

**PREPARED BY: Scott Ellsmore, Transportation Project Manager**

**PRESENTED FOR:**            Action             Information only             Discussion

### **RECOMMENDATION**

1. Declare Mark Thomas & Company, Inc. the selected consultant for the City of Eureka Bike Plan Request for Qualifications.
2. Award Bid No. 2023-12 to Mark Thomas & Company, Inc. for Consulting Services.
3. Authorize staff to negotiate and execute a professional services agreement with Mark Thomas & Company, Inc. in an amount not to exceed \$250,000.

### **FISCAL IMPACT**

No Fiscal Impact            Included in Budget             Additional Appropriation

### **COUNCIL GOALS/STRATEGIC VISION**

- Financially Sound City Providing Effective Services

### **DISCUSSION**

The City was awarded a Caltrans Sustainable Communities Grant for the City of Eureka Bike Plan (Plan). Grant funds are eligible to be expended for transportation planning and technical assistance for the completion of the Plan. The Plan will consist of a city-wide bike facility planning document and map that will connect multiple destinations while considering logical corridors and circulation patterns throughout the City. The Plan will include a Project Task Force, robust community engagement that will comprise of discussions on desired types and locations of bike facilities, and will develop and present typical design alternatives for bicycle boulevards, bike lanes and other bike/non-motorized facilities.

Other elements that will be developed through the Plan include: suggested locations for new/additional routes, GIS and map-based resources, a project website with online surveys, engagement of youth-aged groups, identification of bike facility type/location priorities, incorporation of electric scooters/bikes/etc., and concepts to connect to housing and future infill development.

Through the ranking and selection committee, Mark Thomas & Company, Inc. was selected to perform the project. Mark Thomas & Company, Inc. has experience in a number of similar multimodal plans in cities throughout California and will work alongside City staff to complete this plan.

The City of Eureka Bike Plan RFQ was released on December 11, 2022, and proposals were due on January 20, 2023. Five submissions were received, and a ranking and selection committee meeting was held on January 26, 2023 to make a consultant recommendation. Staff reviewed and evaluated the proposals and determined the selection committee's recommendation to be in conformance with the project requirements.

As part of the grant agreement the City is required to provide a financial or in-kind match. Therefore, an additional appropriation \$30,000 is requested.

Staff recommends that Council declare Mark Thomas Inc, the selected consultant for the City of Eureka Bike Plan Contract, Bid No. 2023-12, and authorize staff to execute a professional services agreement in an amount not to exceed \$250,000.

Project kickoff is expected to be in March of 2023.

**REVIEWED AND APPROVED BY:**

- City Attorney
- City Clerk/Information Services
- Development Services
- Finance
- Fire
- Parks and Recreation
- Personnel
- Police
- Public Works