



## AGENDA SUMMARY EUREKA CITY COUNCIL

**TITLE:** January 2023 Salary Schedule

**DEPARTMENT:** Human Resources

**PREPARED BY:** Emily Kitna, Senior Human Resources Analyst

**PRESENTED FOR:**            Action             Information only             Discussion

### **RECOMMENDATION**

Adopt a Resolution of the City Council approving City's salary/pay rate schedule for the all Regular Full-time, Regular Part-time and Temporary classifications reflecting salary adjustments for various positions due to a Cost of Living Adjustment increase that went into effect on January 1, 2023, and establishing pay rates for new classifications.

### **FISCAL IMPACT**

No Fiscal Impact            Included in Budget             Additional Appropriation

### **COUNCIL GOALS/STRATEGIC VISION**

Financially sound City providing effective services.

### **DISCUSSION**

The attached Resolution contains the City's updated salary schedule, which includes all Regular Full-time, Regular Part-time and Temporary position titles in our current Classification Plan. The schedule is being updated to reflect previously approved salary changes to existing positions, and to reflect the salary ranges of newly established classifications. Salary changes reflected herein are due to routine organizational adjustments, reclassifications, position allocation/removal through the budget process, and Cost of Living adjustments.

The City's salary schedule is adopted annually by Council during the budget approval process, and each time there is an update such as implementation of a base salary increase. The schedule identifies the pay rate, salary range and time base (yearly, monthly, semi/monthly and hourly) for all positions. Each annual City salary schedule is retained by the City for public inspection for not less than five years, and is available for public review on the City's website and in the Human Resources Department during normal business hours.

**REVIEWED AND APPROVED BY:**

- City Attorney
- City Clerk/Information Technology
- Community Services
- Development Services
- Finance
- Fire
- Human Resources
- Police
- Public Works