

HUMBOLDT COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS
MEETING MINUTES

Turf Club
1250 5th Street, Ferndale, CA

Monday March 27, 2023

5:00 PM

In Person

I. The meeting was called to order by President Titus at 5:11 pm.

II. **Roll Call:** Directors present: Andy Titus, Lawrence Dwight, Sandy Hanks, Bob Prior, Tim Renner, Jack Rice, Johanna Rodoni and Clint Duey.

Staff Present: Jill Duffy, Moira Kenny and Katie Griffiths

Public Present: Linda Stansberry

III. **President's Announcement:** None

IV. **Public Comment:** None

V. **Administrative Items:** A motion was made by Director Rice, with a second by Director Renner to approve the minutes of the:

- a. February 27, 2023 Board Meeting; and
- b. March 6, 2023 Special Board meeting; and
- c. March 13, 2023 Special Board Meeting as presented.

There was no Board discussion. There was no public comment. Motion passed unanimously 8:0.

VI. **Committee Reports:**

- A. Executive Committee: President Titus reported there had not been a meeting.
- B. Finance Committee: Director Rice reported the committee had met on March 24, 2023. There are two recommendations for the board that will be discussed in New Business.
- C. Livestock Committee: Director Rodoni stated there had not been a meeting.
- D. Racing Committee: Director Titus reported there had not been a meeting. He said the CHRB did not approve two unoverlapped weeks of racing for the HCF in 2023. It will be looked at again for 2024.
- E. Marketing and Entertainment: Director Dwight had sponsorship packets for the Fair and for Fernstock, Battle of the Bands, to hand out to members. A list of past sponsors will be available for the board members. The billboard by Cahill's barn coming into Ferndale will have advertisement for Fernstock(Battle of the Bands) and then change over to advertisement for the Fair. The entertainment acts for the fair are getting lined up.
- F. Building and Grounds: Director Hansen wasn't in attendance so there was nothing to report. Jill did say State OES was coming to look at the grandstand to see if any repairs were needed.
- G. Nominating Committee: Director Prior noted there were still three vacancies on the Board and we might need to formulate a plan to fill them. Jill stated the by-laws say we are to have 15

members on the board, and there are currently 12. This will be put on the agenda for future discussion.

VII. New Business:

- A. **Review and approve Draft Operating Budget for calendar year 2023.** Director Rice stated the Finance committee had met and reviewed the Stop Report/Operating Budget for 2023 and recommended the Board approve it. The Stop Report needs to be to the State by March 31, 2023. He said the office is looking for ways to save money and going to review rental fees for the buildings. Director Duey moved to approve the 2023 Operating Budget as presented, and Director Renner 2nd the motion There was no discussion. There was no public comment. Motion passed unanimously 8:0.
- B. **Receive and Consider Banking Services Proposal from Redwood Capital Bank:** Director Rice and Jill Duffy met with representatives from Redwood Capital Bank to discuss services the bank could offer to the HCFA. A proposal was submitted by the bank to HCFA. The Finance committee recommended moving forward with opening accounts at Redwood Capital Bank. Also keeping the signatories the same with the President, 1st Vice President and Treasurer having signature authority. After discussion it was decided to get additional information we need together and come back for formal approval at the next meeting. This was a consensus item and provided direction to the Finance Committee and staff.
- C. **Approval of \$20,000 for purchase of Pig pens:** Director Rodoni has been in contact with Grace Miller, our Livestock Superintendent, regarding the purchase of the new pens. The \$20,000 would purchase approximately 25-30 new pens. Director Duey moved to approve \$20,000 for the purchase of new pig pens and Director Dwight 2nd the motion There was no discussion. There was no public comment. Motion carried unanimously 8:0.

VIII. Directors Announcements/ Reports: None

IX. General Manager's Report: Jill wanted to thank Moira and Katie for all the help they have been giving her to bring her up to speed.

X. Closed Session. Director Titus announced the Board would adjourn into Closed Session for two items, and opened the floor for public comment. None was received:

- a. HCFA v Haberstock, Humboldt County Superior Court
- b. Employment – General Manager pursuant to Gov Code Section 54957

The Board went into Closed Session.

XI. Report out of Closed Session at 6:36: There was no action taken.

XII. The meeting was adjourned at 6:38 pm by President Titus.

Respectfully Submitted,

Sandra Hanks, Secretary