



STAFF REPORT – CITY COUNCIL MEETING

August 02, 2023

TO: Honorable Mayor and City Council Members

FROM: Emily Sinkhorn, Director of Environmental Services

PREPARER: Brigitte Price, Administrative Specialist

DATE: July 26, 2023

TITLE: **Approve the Purchase of One Equipment Trailer (\$50,982.15, Including Tax and Freight) and Award Purchase Contract to Felling Trailers, Inc.; Approve the Purchase of One CB2.7 Utility Compactor/Roller (\$75,556.02, Including Tax and Freight) and Award Purchase Contract to Peterson CAT; Approve the Purchase of One Lely Broadcast Spreader (\$5,647.18, Including Tax and Freight) and Award Purchase Contract to Turf Star Western; and Authorize the City Manager to Execute All Applicable Documents.**

RECOMMENDATION:

It is recommended that the Council:

- 1) Approve the purchase of one equipment trailer (\$50,982.15, including tax and freight) and award purchase contract to Felling Trailers, Inc.;
- 2) Approve the purchase of one CB2.7 Utility Compactor/Roller (\$75,556.02, including tax and freight) and award purchase contract to Peterson CAT;
- 3) Approve the purchase of one Lely broadcast spreader (\$5,647.18, including tax and freight) and award purchase contract to Turf Star Western and;
- 4) Authorize the City Manager to execute all applicable documents.

INTRODUCTION:

The FY 2023/2024 budget for the Central Garage Fund prioritizes an investment in vehicle and heavy equipment replacements to ensure continuity of services throughout the City's departments. The Central Garage budget includes purchases of a new equipment trailer, utility compactor/roller and broadcast spreader. Purchase of these vehicles will not require any additional budget request.

BACKGROUND/DISCUSSION:

The FY 2023-24 budget for the Central Garage Fund prioritizes accumulated reserves to fund much needed replacement vehicles and heavy equipment. Additionally, the City is restoring funding levels to rebuild the replacement cost reserves for future vehicle and equipment purchases. This equipment

purchase request is the first of several planned for FY 2023-24 to ensure we are replacing aging equipment and fleet vehicles and can ensure continuity of essential services throughout the community.

The City used Sourcewell cooperative purchasing contract no. 092922-FTS for the equipment trailer and secured a quote from Felling Trailers, Inc. The City's existing equipment trailer has aged and is in need of replacement and is essential for many projects conducted by the Streets & Utilities Division. For the CB2.7- MB Paving and Compaction Roller, the City used Sourcewell cooperative purchasing contract no. 032119-CAT and secured a quote from Peterson CAT. A roller is essential for in-house paving projects and completing utility repairs. For the 010-HR 3 pt. broadcast spreader, a quote was obtained from Turf Star Western directly, quote no. 637105-00. The broadcast spreader will be utilized within the Parks Division to support the City's many ball fields and parks. All quotes are attached in the order listed above.

BUDGET/FISCAL IMPACT:

These equipment purchase costs were budgeted within the Vehicle Maintenance activity (#57) for fiscal year 2023/24. The total cost for the trailer, spreader and roller is \$132,185.35 and is available in the Vehicle Capital account 771-50-57-57900 New/Used Vehicles.

ATTACHMENTS:

- A. Equipment Quotes—Trailer, Compactor-Roller, and Broadcast Spreader (PDF)