



# COUNTY OF HUMBOLDT

For the meeting of: 8/8/2023

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File #: 23-982

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**To:** Board of Supervisors

**From:** DHHS: Public Health

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

California Department of Public Health Public (CDPH) Health Equity and Readiness Opportunity (HERO) Initiative State Standard Agreement

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the pending State Standard Agreement #22-11235 with the California Department of Public Health for Public Health Microbiologist training and related travel funds;
2. Authorize the Director of Public Health, or a designee thereof, to sign the State Standard Agreement;
3. Authorize the Director of Public Health, or a designee thereof, to sign the Contractor Certification Clauses included in Exhibit C - General Terms and Conditions; and
4. Authorize the Director of Public Health, or a designee thereof, to sign all future amendments and documents directly related to the State Standard Agreement upon review and approval of County Counsel and Risk Management.

**SOURCE OF FUNDING:**

Public Health Fund (1175), Public Health Laboratory (435)

**DISCUSSION:**

The California Department of Public Health (CDPH), Center for Laboratory Sciences (CLS) announced the intent to award local assistance funds to the Humboldt County Department of Health and Human Services (DHHS) - Public Health Laboratory for Microbiologist (PHM) training activities. In recognition of ongoing Public Health Laboratory (PHL) personnel shortages and need to increase training programs, the Budget Act of 2022 (AB 178, Section 143, Item 4265-111-0001, Provision 17) appropriated funds to local agencies to increase the number of Public Health Microbiologist (PHM) Trainees in California. CDPH is committed to working to expand this training collaboratively with the California Association of Public Health Lab Directors (CAPHLD), California Conference of Local

Health Officers (CCLHO), the County Health Executives Association of California (CHEAC), and the Public Health Equity and Readiness Opportunity (HERO) Initiative.

Funding may be used for both training and travel costs supporting one PHM trainee. These PHM Training funds shall be used in collaboration with the CAPHLD PHM Training Program for the implementation of activities to provide the twenty-six (26) weeks (1,040 hours) of PHM training required by CDPH Laboratory Field Services to be consistent with California Code of Regulations (CCR), Title 17, Sections 1079-1080.

This state standard agreement is coming to your Board after the start date due to late receipt from the state.

**FINANCIAL IMPACT:**

<b>Expenditures (1175, 435)</b>	<b>FY22-23 Adopted</b>	<b>FY23-24 Projected</b>	<b>FY24-25 Projected</b>
Budgeted Expenses	\$79,597.50	\$26,532.50	\$0
<b>Total Expenditures</b>	<b>\$79,597.50</b>	<b>\$26,532.50</b>	<b>\$0</b>
<b>Funding Sources (1175, 435)</b>	<b>FY22-23 Adopted</b>	<b>FY23-24 Projected*</b>	<b>FY24-25 Projected*</b>
State/Federal Funds	\$79,597.50	\$26,532.50	\$0
<b>Total Funding Sources</b>	<b>\$79,567.50</b>	<b>\$26,532.50</b>	<b>\$0</b>

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

Approval of the three-year State Standard Agreement will allow DHHS - Public Health to be reimbursed at \$106,130 for training and related travel for one Public Health Microbiologist Trainee for Fiscal Years (FY) 2022/23 through FY 2024/25 for the period of July 1, 2022 through June 30, 2025 in Fund 1175, Budget Unit 435, Public Health Laboratory. This revenue was not anticipated in the 2022-23 Fiscal Year (FY) county budget, however, due to unanticipated savings in budgeted salaries and computer software, there are sufficient appropriations, and a supplemental budget is not necessary. This has been included in the FY 2023-24 county budget.

**STAFFING IMPACT:**

**Narrative Explanation of Staffing Impact:**

Current staffing levels for the PHL Program are being maintained.

**STRATEGIC FRAMEWORK:**

This action supports your Board’s Strategic Framework priority of seeking outside funding sources to benefit Humboldt County needs and of attracting and retaining the best county employees.

**OTHER AGENCY INVOLVEMENT:**

N/A

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board may decide to not approve the State Standard Agreement from CDPH. However, it is not recommended as the PHL would lose funding for workforce development.

**ATTACHMENTS:**

1. Exhibit A - Scope of Work
2. Exhibit A - Attachment 1 - Work Plan
3. Exhibit B - Budget Detail and Payment Provisions
4. Exhibit B - Attachment 1 - Budget
5. Exhibit C - General Terms and Conditions
6. Exhibit D - Special Terms and Conditions
7. Exhibit E - Additional Provisions
8. Exhibit F - Contractor's Release

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: N/A

File No.: N/A