## COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A

	DEPARTMENT:	CAO	DE	PARTMENT #:	103	POSTING DATE	11/28/2023
	-		_			-	
1.)	The reason for this  X	Transfer within expenditure/revenue category (with Auditor Approval)  Transfer between expenditure/revenue category (with CAO & Auditor Approval)  Original only Original +1  Increase/decrease Intrafund Transfer account (with Board Approval)*  Original +1  Transfer to or from Contingencies (with Board Approval)*  Increase/decrease budget unit appropriation (with Board approval)*  Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)*  Original +1  Original +1  Original +1  Original +1					
		Transfer t		Transfer from Account:			
2.)	Amount:	ount: Number: Name:		_	Number:		
	\$10,000	1100281-2118	Professional Srvcs			Contingencies	
	\$25,000	1100199-6117	Cont to Ec Dev	1100990	-2015	Contingencies	
3.)	n the space below,	state (a) reason for tr	<u> </u>	eason why there a	re suffici	ent balances in	
a \10		, and (c) why transfer opproved \$5,000 for Or				dy and on 11/7/23	\$25,000
		I to Civitas relting to th			<u> </u>	•	Ψ23,000
		Y 23-24 has \$995,331					
c.) E	Board descretion.						
4.) [	Department Head A	pproval:	Dat	e	(signed)		
5.) E	Balances verified by	Auditor-Controller	Dat	e	(signed)		
6.)_	/Approved	/Not approved	/Recommer	nded/No	t recomm	nended	
	County Adminis	strative Officer:	Date	e	(signed)		
			INSTRUCTION	ONS			
SEN	D ORIGINAL REQUE	ST FOR BUDGET TRAN	NSFER DIRECTLY TO	THE AUDITOR-CO	ONTROLLE	≣R.	
* Re	quires conv of Board Ord	ler to be attached	Pavisad 03/10	Þ	osted by		