



AGENDA SUMMARY EUREKA CITY COUNCIL

TITLE: Da' Yas Park Restroom Building Purchase

DEPARTMENT: Community Services

PREPARED BY: Robin Praszker

PRESENTED FOR: Action Information only Discussion

RECOMMENDATION

1. Award a contract for Da' Yas Park restroom building purchase and installation to Public Restroom Company in the amount of 350,484.00, utilizing Sourcewell Cooperative Purchasing Contract #081721-PRM; and
2. Authorize the Community Services Director to increase the contract amount by up to \$10,500 (three percent, for a total not to exceed amount of \$360,984.00) to allow for any unforeseen contingencies; and
3. Authorize Community Services Director to execute all applicable contract documents.

FISCAL IMPACT

No Fiscal Impact Included in Budget Additional Appropriation

COUNCIL GOALS/STRATEGIC VISION

- Community Pride

BACKGROUND

In 2019, the City of Eureka received a Proposition 68 Statewide Parks Grant for the purpose of renovating Da' Yas Park (formerly 20/30 Park). The project consists of a new multi-sport court, various age play areas, ADA pathways, open space turf, picnic areas, outdoor fitness equipment, new restroom, parking facilities, renovations to Haney Field, and landscaping and drainage.

Bid No 2023-17 for Da'Yas Park Improvements Project was advertised in March 2023, and resulted in receiving three bids that were above the project budget. All bids were rejected to allow the project team to revise the project scope within the grant budget. The project will be re-packaged and advertised for bidding in early 2024.

DISCUSSION

The three bids received for Bid No 2023-17 included pricing for bid item #17 Restroom, at \$380,000, \$475,000 and \$730,800 respectively. Staff has identified a cooperative purchasing method for securing a restroom building at Da'Yas Park.

Section E.9(G), Exceptions to Competitive Procurement (Cooperative Purchase Contracts), of the City's Procurement Policy states that:

When in the best interests of the City, the Purchasing Agent is authorized to join with other public jurisdictions in Cooperative Purchasing Contracts; buy directly from a vendor at a price established by competitive bidding by another public jurisdiction in substantial compliance with these Procurement Policies, even if the City has not joined with that public agency in a formal contract; and, purchase from the United States of America, any state, municipality or other public corporation, or agency, without following a competitive procurement process. Similarly, the Purchasing Agent is authorized to join with other public jurisdictions or non-governmental organizations in Public Works projects that have been competitively bid pursuant to the Eureka Municipal Code, this policy, or the Public Contract Code.

The city is a member of Sourcewell, a cooperative purchasing agency, that facilitates the competitive bidding process to solicit, evaluate, and award contracts for materials, supplies, and installation services. Sourcewell conducted a competitive bidding process for prefabricated restroom buildings, for purchase and installation services, and awarded to Public Restroom Company with contract #081721-PRM. After further review, staff have determined that the Sourcewell bidding process is consistent with the cities procurement policy.

City staff worked directly with Public Restroom Company to determine the features and pricing for the restroom building to fit Da'Yas Park. The proposed purchase will include Public Restroom Company constructing the building off-site, then delivering and installing the building when the site is ready. The general contractor for the larger park construction will perform site preparation including rough grading, bringing utilities to the restroom location, and final tie-in of utilities.

A CEQA Notice of Exemption (NOE) was filed in July 2019 covering the entire project scope, including a new restroom. The NOE was provided pursuant to Class 1 categorical exemption (Section 15301 Existing Facilities) as the site is an existing park and will continue to be utilized for same. The restroom contract award is a component of the larger project and is CEQA compliant.

Staff recommend the award to Public Restroom Company utilizing the Sourcewell cooperative purchase contract, and also recommend a small contingency to allow for any unforeseen circumstances during the fabrication and installation (noted in the recommended action).

REVIEWED AND APPROVED BY:

City Attorney

City Clerk/Information Services

Community Services

Development Services

Finance

Fire

Personnel

Police

Public Works