



COUNTY OF HUMBOLDT

For the meeting of: 1/30/2024

File #: 24-117

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Resolution Administering all Agency State Agreements, Master Agreements for Federal Aid Projects and Delegation to Public Works Director to Sign Program Supplemental Agreements

RECOMMENDATION(S):

That the Board of Supervisors:

1. Adopt the attached resolution to delegate to the Director or Acting Director of Humboldt County Public Works the authority to sign all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments thereto with the California Department of Transportation (Caltrans).

SOURCE OF FUNDING:

Roads Funds (1200)

DISCUSSION:

The Administering Agency-State Agreement is the master agreement between the county and the State. This agreement establishes all the general requirements, which must be met in order to receive federal funding for projects. A program supplemental agreement is then executed which covers the details and funding of a particular project. These agreements must be completely executed before any federal funds can be dispersed for a project. The Board has delegated the authority to sign these agreements to the Public Works Director in previous actions on Aug. 27, 1996, Agenda Item No. D-19; May 13, 1997, Agenda Item No. C-12; and June 5, 2007, Agenda Item No C-19. However, the State has revised the master agreement and is requiring a resolution delegating the Director or Acting Director of Humboldt County Public Works authority to sign all agreements.

FINANCIAL IMPACT:

Narrative Explanation of Financial Impact:

There is no financial impact with the approval of the resolution.

STAFFING IMPACT:

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N/A

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework priority of managing our resources to ensure sustainability of services and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT:

Caltrans and the Federal Highways Administration

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to adopt the resolution, therefor rejecting the agreement and forgo federal fiscal support for transportation projects. However, this alternative is not recommended since it would result in a loss of funding for road maintenance.

ATTACHMENTS:

1. Resolution

PREVIOUS ACTION/REFERRAL:

Board Order No.: D-19, C-12, & C-19

Meeting of: 08/27/1996, 05/13/1997, & 06/05/2007

File No.: N/A