



April 3, 2023

Scott Adair, Economic Development Director  
Humboldt County  
825 5<sup>th</sup> Street, Suite 112  
Eureka, CA 95501

Dear Scott Adair

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SUBGRANT AGREEMENT AA211007

Enclosed is a copy of modification number five of your WIOA Subgrant Agreement. The purpose of this modification is to incorporate \$726,500 of WIOA 25% Additional Assistance funding to the Offshore Wind project in grant code 1267. The term of these funds is January 1, 2023 through March 31, 2024. The remaining \$125,000 will be incorporated in Humboldt County's AA311007 subgrant.

If you have any questions, please contact your Regional Advisor.

Sincerely,

/s/Maria McNamara  
Manager  
Financial Management Unit

Enclosure

cc: Michelle Bushnell, 2<sup>nd</sup> District Supervisor  
Veronica Champayne, Regional Advisor  
Michelle Mori, Financial Management Unit

WIOA SUBGRANT AGREEMENT

Humboldt County

SUBGRANT NO: AA211007  
 MODIFICATION NO: 5  
 SUBRECIPIENT CODE: HUM  
 UNIQUE ENTITY NO: 612416045  
 INDIRECT COST RATE:

PASS-THROUGH ENTITY:  
 State of California  
 Employment Development Dept.  
 Central Office Workforce  
 Services Division  
 P.O.Box 826880, MIC 69  
 Sacramento, CA 94280-0001

SUBRECIPIENT: Humboldt County  
 825 5th Street, Suite 112  
 EUREKA, CA 95501

GOVERNMENTAL  
 ENTITY: Yes

This Subgrant Agreement is entered into by and between the State of California, Employment Development Department, hereinafter the Pass-through Entity, and the **Humboldt County**, hereinafter the Subrecipient. The Subrecipient agrees to operate a program in accordance with the provisions of this Subgrant and to have an approved Workforce Innovation and Opportunity Act (WIOA) Local Plan for the above named Pass-through Entity filed with the Pass-through Entity pursuant to the WIOA. This modification consists of this sheet and those of the following exhibits, which are attached hereto and by this reference made a part hereof:

Funding Detail Chart	
Offshore Wind	
1267 Other Exhibit	Exhibit A, 5 pages
1267 Project Workplan	Exhibit B, 2 pages
1267 Performance	Exhibit C, 1 pages
Goals/Benchmark Plan	Exhibit D, 3 pages
1267 Partner Roles and	Exhibit E, 2 pages
Responsibilities	Exhibit F, 1 pages
1267 Budget Summary Plan	
1267 Other Exhibit	

ALLOCATION(s) The Pass-through Entity agrees to reimburse the Subrecipient not to exceed the amount listed hereinafter 'TOTAL'	PRIOR AMOUNT INCREASE/DECREASE: TOTAL:	\$955,662.00 \$726,500.00 \$1,682,162.00
TERM OF AGREEMENT From:4/1/2021 To: 3/31/2024	Terms of Exhibits are as designated on each exhibit	
PURPOSE: The purpose of this modification is to incorporate WIOA 25% Additional Assistance funding to the Offshore Wind project in grant code 1267. The term of these funds is January 1, 2023 through March 31, 2024.		
APPROVED FOR PASS-THROUGH ENTITY(EDD) (By Signature)  <i>Maria McNamara for</i>	APPROVED FOR SUBRECIPIENT (By Signature) Unilateral modification. Subrecipient Signature not required	
Name and Title KIMBERLEE MEYER CHIEF CENTRAL OFFICE WORKFORCE SERVICES DIVISION	Name and Title	

I hereby certify that to my knowledge, the budgeted funds are available for the period and purpose of expenditures as stated herein

*yong yu*

Signature of EDD Accounting Officer

This agreement does not fall within the meaning of Section 10295 of Chapter 2 of Part 2 of Division 2 of the Public Contract Code of the State of California and pursuant to 58 OPS Cal. Atty. Gen 586, is exempt from review or approval of the Dept. of General Services and the Dept. of Finance

Budget item: 7100

Fund: 0869

Budgetary Attachment: Yes

Chapter: 021

Statute: 2021

FY: 21/22

SUBGRANT AGREEMENT  
FUNDING DETAIL SHEET

SUBGRANT NO:AA211007  
MODIFICATION NO:5

Humboldt County

I. Allocation

Funding Source	Prior Amount	Increase	Decrease	Adjusted Allocation
<b>WIA/WIOA 25% - Dislocated Worker Rapid Response</b>				
98422 1267 Offshore Wind 01/01/2023 to 03/31/2024 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$0.00	\$726,500.00	\$0.00	\$726,500.00
96212 292 Rapid Response Layoff Aversion 07/01/2021 to 09/30/2022 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$5,819.00	\$0.00	\$0.00	\$5,819.00
98422 293 Rapid Response Layoff Aversion 10/01/2021 to 09/30/2022 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$24,762.00	\$0.00	\$0.00	\$24,762.00
96212 540 Rapid Response by Formula 07/01/2021 to 09/30/2022 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$19,466.00	\$0.00	\$0.00	\$19,466.00
98422 541 Rapid Response by Formula 10/01/2021 to 09/30/2022 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$82,827.00	\$0.00	\$0.00	\$82,827.00
<b>Total WIA/WIOA 25% - Dislocated Worker Rapid Response</b>	<b>\$132,874.00</b>	<b>\$726,500.00</b>	<b>\$0.00</b>	<b>\$859,374.00</b>
<b>WIA/WIOA Formula</b>				
96152 201 Adult Formula RD 1 07/01/2021 to 06/30/2023 Prog/Element 61/90 Ref 101 Fed Catlg 17.258	\$45,723.00	\$0.00	\$0.00	\$45,723.00
98282 202 Adult Formula Rd 2 10/01/2021 to 06/30/2023 Prog/Element 61/90 Ref 101 Fed Catlg 17.258	\$215,499.00	\$0.00	\$0.00	\$215,499.00
96102 301 Youth Formula Rd 1 04/01/2021 to 06/30/2023 Prog/Element 61/90 Ref 101 Fed Catlg 17.259	\$305,686.00	\$0.00	\$0.00	\$305,686.00
96202 501 Dislocated Worker Rd 1 07/01/2021 to 06/30/2023 Prog/Element 61/90 Ref 101 Fed Catlg 17.278	\$48,688.00	\$0.00	\$0.00	\$48,688.00
98212 502 Dislocated Worker Rd 2 10/01/2021 to 06/30/2023 Prog/Element 61/90 Ref 101 Fed Catlg 17.278	\$207,192.00	\$0.00	\$0.00	\$207,192.00
<b>Total WIA/WIOA Formula</b>	<b>\$822,788.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$822,788.00</b>
<b>Grand Total:</b>	<b>\$955,662.00</b>	<b>\$726,500.00</b>	<b>\$0.00</b>	<b>\$1,682,162.00</b>

NARRATIVE

SUBGRANT NO:AA211007  
MODIFICATION NO: 5

SUBRECIPIENT:Humboldt County  
FAIN NO: \*\*\*\*\*  
FEDERAL AWARD DATE:  
FUNDING SOURCE: Offshore Wind - 1267

TERM OF THESE FUNDS: 01/01/2023 - 03/31/2024

Use of funds added by this modification is limited to this period and additionally limited by the recapture provisions applicable to this funding source. The state may at its discretion recapture funds obligated under this exhibit, if expenditure plans are not being met.

PROGRAM NARRATIVE

Humboldt County has been awarded \$851,500 of WIOA 25% Additional Assistance funding to administer the “County of Humboldt Offshore Wind Supply (OSW) Chain and Worker Readiness Program.” The program is designed to seed and nurture workforce efforts over the entire OSW project lifecycle. The County of Humboldt’s Economic Development Division, in collaboration with the Humboldt County Workforce Development Board, will administer the program. Staff will work with program beneficiaries to develop and sustain supply chain businesses, as well as develop an emerging OSW workforce by providing grant, loan, and technical assistance. The workforce list for OSW is extensive and has the potential to affect workers across most construction and skilled trades, but also will have far reaching effects across ancillary industries, including medical, housing, childcare, etc. The purpose of this modification is to incorporate \$726,500 of WIOA 25% Additional Assistance funding to the Offshore Wind project in grant code 1267. The term of these funds is from January 1, 2023 through March 31, 2024. The remaining \$125,000 will be incorporated in Humboldt County’s AA311007 subgrant.

This exhibit adds to and does not replace the terms and conditions of any other exhibit included in this agreement which terms and conditions remain in full force and effect.

WIOA (2015)

## **Additional Assistance Project Application**

### **Exhibit A - Scope of Work**

**Provide evidence of substantial layoffs or other qualifying events that have occurred recently.**

*½ page max*

Currently the Humboldt cannabis industry is in collapse, an industry which once drove the economy in Humboldt has suffered greatly under the high costs of legalization. Estimates currently state that legal cannabis businesses will see a downturn from approximately 1500 permits at the end of 2021 to anywhere in the 500 permits, or less, by 2023. For those leaving the cannabis industry that seek to stay in our area, retraining and employment into the Offshore Wind (OSW) industries has the potential to keep people in the workforce and lessen the economic blow to our county, and region, as a whole.

Additionally, Humboldt County has suffered under frequent natural disasters, including fire, flooding, storms and recent earthquakes, which have forced businesses to close and employees to seek training and reemployment. Despite natural disasters in our region, Humboldt is still considered a temperate climate, and frequently seen as place for relocation due to climate change, and natural disastrous outside of our area. As we begin to see climate refuges move to Humboldt, our local workforce programs will need to be agile and able to support this influx of new individuals as they seek local employment.

OSW wind also presents its own challenges, as the scale and skill to provide services to the OSW supply chain is beyond the scale of what currently exists in Humboldt County. Without a robust program to help ensure that businesses can build and train employees, more businesses will be set to fail due to not being able to participate, and the competition from those businesses that will be coming into the area fill the gaps our businesses are not prepared to support. In the end, this could lead to substantial layoffs, and a workforce that is untrained and unprepared to be part of this exciting new industry.

**Explain how the Local Area's WIOA funds available to serve dislocated workers are insufficient to fund the proposed project. *½ page max***

Currently Humboldt County LWDA receives approximately \$1.2m in WIOA formula funds per year. This amount designated to Youth, Dislocated Workers, Adults, Rapid Response and Layoff Aversion, barely touches the amount of programmatic work needed to create focused analysis and to support the subsequent establishment of OSW workforce programs necessary for the unprecedented changes coming to Humboldt County. Even if we were to redirect funds to a project of this size and caliber we'd be taking those funds from programs supporting other much needed workforce support programs.

**Describe the specific types of services and training that will be used and how the project will enable participants to obtain employment and advance their job skills? The plan must be supported by labor market data. *1 page max***

## **Additional Assistance Project Application**

### **Exhibit A - Scope of Work**

First in Phase I, studies will be procured and developed to determine the needs of Humboldt County's local and regional workforce and supply chain. To accomplish this Humboldt County is proposing the development of both a Regional and a Humboldt County Offshore Wind and Renewables Energy Workforce Assessment and Gap analysis, as well as, a Regional and a Humboldt County Offshore Wind and Renewable Energy Supply Chain Assessment and Gap Analysis. These proposed analysis are similar to those done along the East Coast. For Example, The *New Jersey Offshore Wind Workforce Assessment Through 2035*, released by The New Jersey Economic Development Authority and The Governor's Office of Climate Action and the Green Economy.

These analysis then will be used to inform Phase II in which the creation of an integrated Workforce and Supply Chain Plan will occur. Based on the Workforce and Supply Chain Plan, workforce programs will be developed under the guidance of the Humboldt County Workforce Development Board.

Phase III will be the implementation of the developed Workforce and Supply Chain programs. These programs will likely include, individual worker needs assessments, done by career associates at the Job Market. Based on assessed needs career services, such as resume building, and support services, such as financial support for housing, childcare, and transportation, necessary to successfully complete the program and move into employment will be available. Specialized training and education will be available through partnerships with Cal Poly Humboldt, College of the Redwoods, and Labor Unions, with direct pathways in employment with businesses that are part of the OSW supply chain.

Additionally, Phase III programs will likely include the opportunity for incumbent workers to receive training that helps them to work in the OSW workforce and assist businesses they are employed through actively capacity build through increased skillsets, thus reducing the impacts of potential layoffs and downsizing that may be experienced by these businesses if they were unable to compete in the OSW market. In turn this will also provide for increased skillsets and employability for these employees, which in turn will lead to increased salaries and wages.

**Describe your employer engagement strategy. ½ page max**

## Additional Assistance Project Application

### Exhibit A - Scope of Work

The County of Humboldt's employer engagement strategy utilizes multiple avenues. Through partner programs such as our Community Economic Development Strategy (CEDS), Headwaters Grant and Loan program, and our Workforce Development Programs, our office engages businesses regularly to assess needs and develop supportive strategies.

With offshore wind an inevitability, the Humboldt County Workforce Development Board (HCWDB) has created two focused work groups to ensure that we are systematically and accurately supporting the growing needs of this emerging industry. The first group is the Humboldt County Workforce Development Board Offshore Wind Ad Hoc, which is tasked with educating themselves on offshore wind to help guide and focus the discussions and programs of the Humboldt County Workforce Development Board. Additionally, the HCWDB in partnership with our local Community Economic Resilience Call (CERC) has supported the creation of a twice a month community call for private sector business partners and private sector business support agencies such as chambers of commerce, trade alliances, business improvement districts, main street associations, employer and workforce-based organizations, etc. These calls are a focused education & work group for private sector partners and support agencies interested in offshore wind opportunities in Humboldt County. Topics include offshore wind matters related to infrastructure, development, workforce, supply chain, education, resources and include guest presentations from subject matter experts around the world.

Also, initial stakeholder interest engagement will begin through OSW focused events with local, national and international businesses intending to participate in local workforce development and supply chain.

Additionally, through the work of our Regional Organizer, Workforce Development Board, and county staff, businesses will be engaged in the Phase II, the planning process, through one on ones attended to do direct needs assessments allowing for the tailoring of workforce and business support projects to ensure successful entry into the OSW workforce.

**Identify the occupations for which participants will be trained or employed. Provide expected range of wages per occupations and an explanation of how these occupations were determined, including data source. *½ page max***



## Additional Assistance Project Application

### Exhibit A - Scope of Work

Occupations for which we will be training include, but are not limited to those in the metal working/welding, machine setting, assembling and electrical. These occupations have been identified based on existing OSW workforce assessments associated with East Coast OSW projects, such as in the *New Jersey Offshore Wind Workforce Assessment Through 2035*, released by The New Jersey Economic Development Authority and The Governor's Office of Climate Action and the Green Economy. However, exact occupations for Humboldt programs will be identified based on business engagement and the completion of the proposed local assessments.

All occupations targeted will be prevailing wage jobs. Examples for Humboldt County prevailing wage total hourly rates (per the State of California Department of Industrial Relations data for 2022 prevailing wages):

- Metal worker/welder \$58/hr.-\$89/hr.
- Electrician \$40/hr.- \$75/hr.

**Describe TAA involvement if applicable. *½ page max***

N/A

**Additional Assistance Project Application  
Exhibit A - Scope of Work**

**Layoff/Event Summary**

Affected Business Name	City/Location	Industry	Notification Date	Layoff Date	Number of Affected Workers	Layoff Data Source <sup>1</sup>
				<b>Total</b>		

<sup>1</sup> WARN Notice, Newspaper articles, etc.

**Additional Assistance Project Application  
Exhibit B - Work Plan**

Activities	Milestone / Deliverables	Estimated Completion Timeline / Quarter
<b>Outreach / Recruitment</b>		
CERC OSW Business and Industry group		
Discussions RWE, COP, NREL, BOEM, BNOW, ect.		
<b>Employer Engagement Activities</b>		
CERC OSW Business and Industry Group		
Workforce Development Board OSW Ad Hoc		
OSW EVENTS (PowerCA, Operating Engineers event)		
<b>Assessment / Career Services</b>		
<b>Training, Education, Support Services, etc.</b>		
<b>Apprenticeship / Pre-apprenticeship</b>		
<b>Work Experience, On-the-Job-Training, Internship, etc.</b>		

**Additional Assistance Project Application  
Exhibit B - Work Plan**

<b>Job Placement, Retention, Follow-up, etc.</b>		
<b>Other (Describe)</b>		
OSW conferences: Portland, Sacramento, Baltimore, ect.		
Business Network for Offshore Wind training and education programs.		

**Additional Assistance Project Application  
Exhibit C - Performance Goals**

I. Quarterly Participation (Cumulative)						
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter 6
A. Participants Enrolled						
B. Participants Co-Enrolled in other WIOA Programs						
C. Participants Exited						
D. Employed at Exit						
II. Program Services (Total participants to receive the following during the term of the project)						
A. Career Services						
B. Training Services						
C. Follow Up Services						
III. Performance Goals				WIOA Negotiated Local Goals Percentage	AA Project Goal Percentage	
A. Unsubsidized Employment at 2 <sup>nd</sup> Quarter				%	%	
B. Unsubsidized Employment at 4 <sup>th</sup> Quarter				%	%	
C. Credential Attainment Rate				%	%	
D. Median Earnings				%	%	
E. Measurable Skill Gains				%	%	

**AA Project Goals should align with WIOA Negotiated Local Goals. If they do not, a justification must be included. ½ page max**

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**Additional Assistance Project Application**  
**Exhibit D - Partner Roles, Responsibilities, And Resources Chart**

<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
Organization Type	Name of Partner	Role and Responsibilities	Amount of Leveraged Resources	Description of Leveraged Resources
<b>Section 1 – Required Partner</b>				
Employment Development Department	Wagner- Peyser		0.00	
<b>Section 2 – Other Partners</b>				
Local Workforce Development Boards	County of Humboldt Workforce Development Board	Oversight and program administration	0.00	
			0.00	
			0.00	
Employers/Industry	Metal Workers	Program development input and end employment/OJT/WEX	0.00	
	Welders	Program development input and end employment/OJT/WEX	0.00	
	Electricians	Program development input and end employment/OJT/WEX	0.00	
Community Colleges	College of the Redwoods	Program development input and education/training	0.00	
			0.00	
			0.00	
Other Educational Institutions	Cal Poly Humboldt	Program development input and education/training	0.00	
	Humboldt County Office of Education	Program development input and education/training	0.00	
			0.00	
Training Providers	Cal Poly	Program development input and education/training	0.00	
	College of the Redwoods	Program development input and education/training	0.00	
	Labor	Program development input and education/training	0.00	

**Additional Assistance Project Application**  
**Exhibit D - Partner Roles, Responsibilities, And Resources Chart**

Unions or Other Labor Organizations	OE3	Program development input and education/training	0.00	
	Local 324	Program development input and education/training	0.00	
			0.00	

**Additional Assistance Project Application**  
**Exhibit D - Partner Roles, Responsibilities, And Resources Chart**

Community Based Organizations/Faith Based Organizations/other Non-Profits	Humboldt Area Foundation/CORE Hub		0.00	
	Jefferson Center/West		0.00	
			0.00	
Others: (list)			0.00	
			0.00	
			0.00	
<b>Total non-WIOA Resources</b>				



**Additional Assistance Project Application**  
**Exhibit E - Budget Summary / Expenditure Plan**

**Section I - Budget Summary**

*The total of the administration costs may not exceed 10 percent.*

<i>Local Area Budget</i>	<i>A</i>	<i>B</i>	<i>C (A + B)</i>	<i>D</i>
<b>Project Costs</b>	<b>Admin</b>	<b>Program</b>	<b>Total Project Budget</b>	<b>Use of Funds (Brief Description)</b>
<b>a. Staff Salaries</b>	41500.00	215000.00	256500.00	Administrative oversight, reporting, and program development and administration
<i>Full Time Equivalents: _____</i>				
<b>b. Staff Benefits</b>	20000.00	115000.00	115000.00	Administrative oversight, reporting, and program development and administration
<i>Staff Benefit Rate: _____</i>				
<b>c. Staff Travel</b>	0.00	100000.00	100000	Program development and administration related staff travel to conferences and one on one OSW education
<b>d. Operating Expenses<sup>2</sup></b>	0.00	0.00	0.00	
<b>e. Equipment<sup>3</sup></b>	0.00	0.00	0.00	
<b>f. Indirect Costs</b>	10000.00	0.00	10000	Indirect costs
<i>Indirect Cost Rate: _____ %</i>				
<b>g. Education Expenses</b>	0.00	0.00	0.00	
<b>h. On the Job Training</b>	0.00	0.00	0.00	
<b>i. Participant Wages Fringe / Benefits</b>	0.00	0.00	0.00	
<b>j. Participant Support Services</b>	0.00	0.00	0.00	
<b>k. Contract Services</b>	0.00	350000.00	350000.00	Analysis
<b>l. Other (describe): Job retention services</b>	0.00	0.00	0.00	
<b>Local Area Subtotals</b>	<b>71,500</b>	<b>780,000</b>	<b>851,500</b>	

<sup>2</sup> Communications, Facilities, Utilities, Maintenance, Consumable Supplies, Audit, etc.

<sup>3</sup> Equipment over \$5,000 must have Prior Approval from EDD Regional Advisor

**Additional Assistance Project Application  
Exhibit E - Budget Summary / Expenditure Plan**

Local Area Portion (Column C Subtotal): \$ \_\_\_\_\_  
 EDD Portion (In addition to Column C – listed below): \$ \_\_\_\_\_  
**Total AA Project Request:** \$ \_\_\_\_\_

**Provide an additional narrative justification for line items contained in the budget summary, if needed. All proposed costs must be demonstrably necessary and reasonable. ½ page max**

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**EDD Portion Activities - Required**

Planned EDD Activities	Projected Budget
	0.00
	0.00
	0.00
	0.00

**Section II – Expenditure Plan**

Expenditure Plan – Quarterly cumulative plan for WIOA expenditures (Column C)						
	<i>Quarter 1</i>	<i>Quarter 2</i>	<i>Quarter 3</i>	<i>Quarter 4</i>	<i>Quarter 5</i>	<i>Quarter 6</i>
Planned Expenditures	50000.00	160300.00	160300.00	160300.00	160300.00	160300.00

**Section III – Cost Per Participant**

Cost-per participant = Total Additional Assistance Request ÷ number of Project Participants

**Planned Cost-Per Participant:** \_\_\_\_\_

**Additional Assistance Project Application**  
**Exhibit F – Contractor / Subrecipient Services Worksheet**

<b>Description / Type of Service (including career and training services)</b>	<b>Projected Cost</b>	<b>Service Provider (If Known)</b>
Local and Regional Offshore Wind Supply Chain needs assessments	175000.00	
Local and Regional Offshore Wind Workforce needs assessments	175000.00	
	0.00	
	0.00	
	0.00	

*All contractual services must be competitively procured in accordance with federal and state procurement regulations and policies. See Workforce Services Directive [WSD17-08](#).*