



# STAFF REPORT – CITY COUNCIL MEETING

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April 03, 2024

**TO:** Honorable Mayor and City Council Members

**FROM:** David Loya, Director of Community Development  
Jennifer Dart, Deputy Director of Community Development

**PREPARER:** Jennifer Dart, Deputy Director of Community Development

**DATE:** March 27, 2024

**TITLE:** **Adopt Resolution No. 234-40, A Resolution of the City Council of the City of Arcata Accepting the 2023 General Plan Annual Progress Report.**

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## **RECOMMENDATION:**

It is recommended that the Council adopt Resolution No. 234-40, A Resolution of the City Council of the City of Arcata Accepting the 2023 General Plan Annual Progress Report.

## **INTRODUCTION:**

Government Code Section 65400 and 65700 mandates that all cities and counties submit an annual report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and the Housing and Community Development (HCD) every April. The legislature has identified specific reporting requirements for the Housing Element of the General Plan, and the reports are submitted separately.

## **DISCUSSION:**

The General Plan Annual Progress Report provides local legislative bodies and the public with information regarding the implementation of the General Plan for their city or county and gives decision makers a yearly opportunity to assess how the General Plan was implemented during the 12-month reporting period. These reports also inform the public of the progress in meeting the community's goals, including progress toward Arcata's Regional Housing Needs Allocation (RHNA) numbers adopted in the Housing Element. Annual Progress Reports (APR) must be presented to the local legislative body for review and acceptance, typically as a consent or discussion item on a regular meeting agenda.

The General Plan APR gives the Office of Planning and Research the opportunity to identify statewide trends in land use decision-making and how local planning and development activities relate to statewide planning goals and policies. APRs may also inform future modifications to the Office of Planning and Research's General Plan Guidelines.

The Office of Planning and Research is able to track progress on a local jurisdiction's comprehensive General Plan update using information provided in the APR. Similarly, the Housing

Element APR allows HCD to track the progress of the implementation of a jurisdiction's Housing Element and requires its submission as a threshold requirement for several State housing funding programs.

**POLICY IMPLICATIONS:**

This report makes connections between existing City policy and actions undertaken by staff in the past fiscal year but does not propose alterations to existing policy. Annual Progress Reports should provide enough information to identify necessary "course adjustments" or modifications to the General Plan to improve local implementation.

**COMMITTEE/COMMISSION REVIEW:**

The Planning Commission reviewed the General Plan Annual Progress Report at its March 26<sup>th</sup> meeting, and recommended adoption by the City Council through adoption of Resolution PC-24-01.

**ENVIRONMENTAL REVIEW (CEQA):**

This report does not alter existing General Plan policy, which has been analyzed through the Environmental Impact Report associated with the adoption process in 2001.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

A. Resolution No. 234-40 (PDF)