COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

Attachment 3
A

	DEPARTMENT:	Public Works Meas	ure Z	DEPAF	RTMENT #:	298	_POSTING DATE:	4/16/2024	
1.) T	the reason for this	reason for this budget transfer request is: Transfer within expenditure/revenue category (with Auditor Approval) Transfer between expenditure/revenue category (with CAO & Auditor Approval) Increase/decrease Intrafund Transfer account (with Board Approval)* Transfer to or from Contingencies (with Board Approval)* Increase/decrease budget unit appropriation (with Board approval)* Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) X Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)* Original +1 Original +1 Original +1 Original +1							
		Transfor t	o Account:		Transfer from Account:				
2 \					Numbe		er irom Account. Name		
2.)	Amount:				Number:		Professional & Special Service		
	\$ 500,000.00	1100298-8940	Infrastructure		1100298-				
_	\$ 500,000.00	1100298-8940	Infrastructure	;	1100298-	2123	Special Departme	ntal Expense	
	·							•	
				_					
•									
•									
_									
•									
•									
•									
_									
-									
2 \ 1.		state (a) recess for t		1 (b) no o		ff	l Salamt halamasa in		
3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in									
affected accounts, and (c) why transfer cannot be delayed until next budget year.									
a.) Open Fixed Asset line 8940 for the Meazure Z - 2024 project.									
b.) Funding was originally budgeted under professional services and special departmental expense prior to project									
scope being completed									
c.) Project to start in FY 23/24									
4) D	epartment Head A	nnroval:		Date	((signed)			
T.) D	cpartificnt ricad / t	pprovai.		Date		(Signica)			
				AP	PROVE	n			
5.) Balances verified by Auditor-Controller									
,	,			Bv (Chervl Dillin	gham a	t 11:40 am, Apr	17. 2024	
				(,	J	, , ,		
6.)	/Approved	/Not approved	4000	Chille	ed/N	lot recon	nmended		
			APPR	UVEL	,				
	County Administrative Officer: By Karen Clower at 5:01 pm, Apr 17, 2024								
INSTRUCTIONS									
INDITAUCIUND									
SEND	ORIGINAL REQUE	ST FOR BUDGET TRA	NSFER DIRECT	LY TO TH	E AUDITOR-CO	ONTROL	LER.		
* Requires copy of Board Order to be attached Revised 03/19 Posted by									
	J J. Dourd Oil					y			