CITY OF EUREKA	Category:	PUBLIC SAFETY
POLICIES & PROCEDURES	Subject:	Abandoned Vehicles
Date Adopted: January 1, 1976 Revised: September 5, 2023	File Number	5.41

POLICY OBJECTIVE

To clarify procedures to be followed when handling reports of abandoned vehicles.

ASSIGNED RESPONSIBILITY

Chief of Police

APPLICABILITY

Applicable to all vehicles abandoned upon public property.

PROCEDURES

- 1. The person taking the complaint should note location and, if possible, make, model, color, and license number of the vehicle. In addition, the name of the reporting party, their phone number and address should be recorded.
- 2. All complaints should be forwarded to the Police Department through the Vehicle Abatement line at 268-5232, be email at <u>eeurekapoliceabatement@eurekaca.gov</u> or Dispatch at 441-4044.
- 3. Records/Communication will check for registration and stolen information.
- 4. If stolen, Officer is sent immediately to recover. If no, information is forwarded to Vehicle Abatement.
- 5. If a safety hazard is noted *i.e. leaking fuel, missing engine, transmission, wheels, tires, doors, windshield etc.*, vehicle can be towed immediately
- 6. Vehicle is checked and marked, courtesy notice left on vehicle.
- 7. After 3 days, citation may be issued for 72-hour parking. (Eureka Municipal Code violation)

<u>NOTE</u>: If vehicle moved at any stage, back to step 1.