



736 F Street
Arcata, CA 95521

City Manager
(707) 822-5953

Environmental Services
822-8184

Police
822-2428

Recreation
822-7091

Community Development
822-5955

Finance
822-5951

Public Works
822-5957

Transportation
822-3775

March 30, 2015

Sent Via email (kaci@humrights.org, davemeserve@suddenlink.net) and regular mail

Humboldt Center for Constitutional Rights
Attn: Kaci Poor and Dave Meserve
637 F Street
Arcata, CA 95521

Dear Ms. Poor:

Thank you for taking the time to meet with me and Assistant City Manager Danette Demello on March 18, 2015, to review your application for a Picnic/Stage Area Reservation Use Permit request at the Redwood Park picnic area on April 20, 2015.

Based on our conversation, I am hopeful you have further considered some of the complex issues associated with the use of this particular facility, on this day, and that you are committed to having a successful event. I was thankful to learn that we all agreed the years of extremely large gatherings on this day, and at this location, resulted in an unsafe situation for the park, the visitors and the surrounding neighbors, and at this time of the year cause tremendous damage to the grass area.

As a result of our conversation, and my review of your request, I will approve the permit for the Humboldt Center for Constitutional Rights to use the picnic area, subject to the following conditions:

1. The permitted reservation use is for the picnic area only and will not include the stage.
2. There will be no alcohol at the event. Your request indicated an interest in serving alcohol, but after our conversation it was clear that this will not be closed to the public. Serving alcohol at an event that is open to the public requires a different process including a permit from the Alcohol Beverage Control, insurance, a containment plan (i.e. beer garden) etc., and will not be approved for this event.
3. The event may not exceed 150 people. You have listed the event attendance as 100 people. Based on our conversation, that number was not firm. The picnic area has a capacity of and the permit allows up to 150.
4. Pursuant to Arcata Municipal Code, Title V, Chapter 7, Section 5703(M), "smoking shall be prohibited at all activities or events held at City parks....". As such, the event will be a no

smoking event. Signs shall be placed where they can be prominently seen when people arrive at the picnic area. I remind you that the smoking prohibition includes tobacco, electronic cigarettes, and marijuana (AMC Section 5702(G) and (H)).

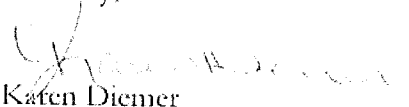
5. The City will arrange for the gates to and from the Park to be opened from 2:30 p.m. to 6:30 p.m.
6. The picnic area comes with a key to two outside restrooms which are suitable for the size of the event. Pursuant to the City's Bathroom Key check-out provisions, the restrooms are to be cleared of debris/trash and locked at the end of the picnic.
7. Pursuant to City Council adopted rules and regulations the picnic permit does not allow events that are open to the general public. I recognize that the membership of your organization is inclusive and growing but want you to be cognizant of this provision.
8. You will be on site during the event and available via cell phone to ensure good communication on this day should something arise, or provide me with an alternate contact

An updated permit for your signature will be available at the Recreation Division Office after March 30th, 2015.

As we discussed, this date has a history of attracting a large gathering at this particular park site. Resulting from the history of responding to incidents on this day, the City continues to maintain a patrol presence, and enforces the Park regulations as well as standard laws including smoking laws.

I appreciate you making the effort to create a positive activity in Redwood Park. Please feel free to contact me if you have any further questions.

Sincerely,


Katen Diemer
City Manager

Cc: Tom Chapman, Chief of Police
Recreation Division
Parks Division
City Attorney