EUREKA CITY COUNCIL

AGENDA SUMMARY

RE: C TO F STREET WATERFRONT CONCEPTUAL MASTER PLAN DESIGN CHARRETTE	FOR AGENDA DATE: 6/02/15 AGENDA ITEM NO.:
RECOMMENDATION: AUTHORIZE STAFF TO EXECUTE PROFESSIONAL SERVICES AGREEMENT WITH KASH BOODJEH ARCHITECTS FOR THE AMOUNT NOT TO EXCEED \$30,000	
SUMMARY: For the purposes of this agenda summary, the term "project area" will be used to refer to the area north of First Street between C Street and F Street along the City of Eureka waterfront. The project area is shown in Figure 1. The project area is approximately 4.77 acres and consists of ten parcels. Five of the parcels are owned by the City and five are owned by four separate property owners.	
On April 7, 2015, City Council approved staff to proceed with a Request for Qualifications (RFQ) process to recruit an architectural or design consultant team to assist the City with the development of a "development vision" and "conceptual master plan" for the project area. On April 16th, the City released an RFQ seeking a consultant to help the City with the project. The City received four proposals. A screening panel was formed, which consisted of City staff and the property owners within the project area. The screening panel scored and rated each proposal. The screening panel narrowed the field to the top two proposals. Phone interviews were conducted with the top two firms. References for the top two firms were consulted by phone. Kash Boodjeh Architects was selected as the most qualified firm with the most responsive approach to the project scope.	
FISCAL IMPACT: ☐ No Fiscal Impact ☐ Included in Budget ☐ Additional Appropriation	
DEPARTMENT HEAD SIGNATURE: Robert Holmlund, Community Development Director	CITY MANAGER SIGNATURE: Greg L. Sparks, City Manager
REVIEWED BY: DATE City Attorney	TE: INITIALS: 28/15 CDW
Council Action:	
Ordinance No.	Resolution No.