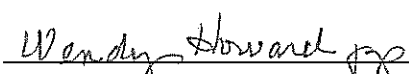
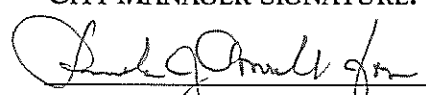


# AGENDA SUMMARY

<b>RE: CITY OF EUREKA FY2015-16 BUDGET</b>	<b>FOR AGENDA DATE: JUNE 16, 2015</b>	
	<b>AGENDA ITEM NO.:</b> <span style="float: right; margin-left: 100px;">2</span>	
<b>RECOMMENDATION:</b> <ol style="list-style-type: none"> <li>1. Conduct a Public Hearing to consider the Fiscal Year 2015-16 Proposed Budget</li> <li>2. Adopt the following Resolution:             <ol style="list-style-type: none"> <li>a. Resolution of the City of Eureka Adopting the Budget for fiscal year beginning July 1, 2015</li> <li>b. Resolution of the Eureka Public Financing Authority Adopting the Budget for fiscal year beginning July 1, 2015</li> </ol> </li> </ol>		
<b>SUMMARY:</b> <p>The 2015-16 Fiscal Year Budget includes the recommended operating programs and Capital Improvement Plan (CIP) projects. The budget serves as the primary programming tool for the implementation of the key policy documents which have been adopted by the City Council.</p> <p>Although the budget helps manage the city's immediate future – tying programs and service delivery activities to policies, goals, and fiscal resources – it is important to emphasize that managing programs and fiscal resources is an on-going process not confined to the City's formal budgetary process.</p> <p><i>Continued on page 2</i></p>		
<b>FISCAL IMPACT:</b> <input type="checkbox"/> No Fiscal Impact <input type="checkbox"/> Included in Budget <input checked="" type="checkbox"/> Additional Appropriation		
Total appropriations for all funds for fiscal year 2015-16, as proposed are \$76,613,070.		
<b>DEPARTMENT HEAD SIGNATURE:</b> <div style="text-align: center; margin-top: 10px;">         _____        Wendy Howard, Finance Director     </div>	<b>CITY MANAGER SIGNATURE:</b> <div style="text-align: center; margin-top: 10px;">         _____        Greg L. Sparks, City Manager     </div>	
<b>REVIEWED BY:</b> City Attorney	<b>DATE:</b> 6/11/15	<b>INITIALS:</b> CBW
<b>Council Action:</b>		
Ordinance No.	Resolution No.	

RE: CITY OF EUREKA FY2015-16 BUDGET

FOR AGENDA DATE: JUNE 16, 2015

AGENDA ITEM NO.:

*Page 2*

**Attachment 1** provides list of recommended actions including those presented in the Proposed Budget as well as possible modifications discussed during budget workshops.

**Attachment 2** is the budget resolution required to enact the City of Eureka FY2015-16 budget.

**Attachment 3** is the budget resolution required to enact the Eureka Public Financing Authority FY2015-16 budget.

The original 2015-16 Proposed Budget has been provided under separate cover.

During the course of fiscal year 2014-15, a number of events have occurred that require adjustments to the budget. These changes are reflected in the “2014-15 estimated” amounts in the 2015-16 proposed budget.

**STAFF RECOMMENDATION:**

Staff recommends the City Council conduct a public hearing to consider the 2015-16 Proposed Budget. At the close of the public hearing, Council adopt resolution appropriating funds for the City of Eureka for FY 2015-16; and adopting the Eureka Public Financing Authority FY 2015-16 budget.

Attachment 1

City of Eureka  
 FY15/16 Budget Addendum per Council Consensus - Reached at 6/4/15 Budget Study Session:

Addendum - as presented to Council at 6/3/15 Budget Study Session:	(77,915)
Decrease Humboldt County Convention Visitors Bureau contract - additional 10% to 20%	(45,000)
Decrease Chamber of Commerce contract - additional 10% to 20%	(12,150)
Zoo fee increase	(70,000)
Add: Animal Control contract services with County	130,000
Add: Additional Police position (1 FTE)	60,000
Remainder of General Fund changes	<u><u>(15,065)</u></u>

Allocations to Community Organizations:  
 10% reduction: \$11,250, from \$112,500 to \$101,250, distributed pro-rata among last four agencies:  
 (already included in Proposed Budget Document)

	FY14/15	Reduction	FY15/16
Humboldt Senior Resource Center	35,000		35,000
RSVP	15,000		15,000
Clarke Museum	25,000	(4,500)	20,500
Boys & Girls Club	22,500	(4,050)	18,450
Keep Eka Beautiful	1,250	(225)	1,025
Humboldt - Del Norte Film Commission	13,750	(2,475)	11,275
	<u>112,500</u>	<u>(11,250)</u>	<u>101,250</u>

Attachment 1

City of Eureka  
 FY15/16 Proposed Budget Addendum - as Presented to Council at 6/3/15 Budget Study Session

In order to increase operational efficiency and in the interest of economy the following changes are being proposed to the FY15-16 Proposed Budget presented at the 5/5/15 meeting:

Description	Total	General	Water	Wastewater	Building	Various
Decrease Humboldt County Convention Visitors Bureau contract	(45,000)	(45,000)				
Decrease Eureka Main Street contract	(10,000)	(10,000)				
<u>City Manager / Finance - Eliminate position - Administrative Technician (1 FTE)</u> Charged to Fund 650 - allocated out to General and other funds	(63,112)	(33,071)				(30,041)
<u>Finance - Abolish position - Assistant to the Finance Director (1 FTE)</u> Charged to Fund 650 - allocated out to General and other funds	(111,041)	(40,730)	(16,656)	(16,656)		(36,999)
<u>Eliminate Engineering Construction Division</u> Engineering - Abolish position - Associate Civil Engineer (1 FTE)	(120,213)	(12,021)	(54,096)	(54,096)		
Engineering - Abolish position - Assistant Engineer (1 FTE)	(87,733)	(8,773)	(39,480)	(39,480)		
Change Position Allocation - Deputy City Engineer	-	(28,800)				28,800
Change Position Allocation - Maintenance Worker	25,000	25,000				
Increase Gas Tax Project Funding	(25,000)					(25,000)
Increase Outside Design Services Project Account	160,000		80,000	80,000		
<u>Personnel - increase Professional Services</u> Charged to Fund 650 - allocated out to General and other funds	20,000	10,480				9,520
<u>Parks &amp; Recreation - Re-allocate Staff</u> Add to Division: 45110 Parks & Recreation Admin Division	356,709	356,709				
Remove from Division: 45131 Recreation Admin Division	(356,709)	(356,709)				
Stormwater - increase various lines (operational line items inadvertently omitted)	45,000	45,000				
Development Services - increase Professional Services	20,000	20,000				
<u>Building - Shopping Cart Recovery</u> Increase Temp Salaries	25,000				25,000	
Increase Recovered Revenue	(25,000)				(25,000)	
<b>Grand Total \$</b>	<b>(192,099) \$</b>	<b>(77,915) \$</b>	<b>(30,232) \$</b>	<b>(30,232) \$</b>	<b>- \$</b>	<b>(53,720)</b>

Full Time Equivalent Positions (FTEs)

**RESOLUTION NO. 2015-**

**RESOLUTION OF THE COUNCIL OF THE CITY OF EUREKA  
APPROVING THE AMENDED 2014-2015 BUDGET AND APPROPRIATING FUNDS  
FOR THE 2015-16 FISCAL YEAR**

WHEREAS, the Budget for the Fiscal Year beginning July 1, 2015, as submitted by the City Manager, has been reviewed by the City Council and public hearing has been held thereon pursuant to Section 704 of the City Charter, and the same has been revised by the Council;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Eureka, as follows:

SECTION 1. That the City of Eureka Fiscal Year 2015-16 Budget as revised and amended, be, and the same is hereby adopted, and funds for Fiscal Year Budget beginning July 1, 2015 are appropriated. The City Manager is directed to republish the same as on file in the City Clerk's office.

SECTION 2. The appropriation set forth in said budget shall be the maximum expenditure authorized for the function, department and/or activity for which the amount of such appropriation is shown therein.

SECTION 3. No warrant shall be issued or indebtedness incurred which exceeds the unexpended balance of the appropriation hereinabove authorized unless such appropriation shall have been amended by a supplemental appropriation of the Council.

SECTION 4. Any increase in appropriation in a departmental budget, whether accomplished through a change in anticipated revenues, or through a transfer of appropriation among funds shall require the approval of the City Council. The transfer of appropriations among the various accounts within a departmental budget shall only require the approval of the City Manager pursuant to Section 705 of the City Charter. All funds collected by the City's Art and Cultural Commission or through outside donation(s) for specific purpose(s) shall not be subject to appropriation by the City Council.

SECTION 5. The Finance Director is hereby authorized to transfer monies in accordance with the interfund transfers and advances listed in the budget document in such amounts and at such times during the fiscal year as the Manager may deem necessary for the competent operation and control of City business.

SECTION 6. The appropriation for Capital Improvement and other Special projects shall continue through budget years without need of reappropriation until Notice of Completion is filed for said projects, or appropriations are amended by the City Council.

SECTION 7. The Personnel Director is hereby authorized to establish the appropriate Class Specifications and Salary Ranges, as well as implement any service enhancements related to any position changes, as outlined in the proposed 2015-16 Budget and in conformance with Council's direction in Bill No. 887-C.S., as amendments to the City-wide Classification and Salary schedule, including but not limited to any associated position allocations, reclassifications, new job specifications and amendments, and authorization to hire.

SECTION 8. That, as required by Article XIII B of the California Constitution, Section 8(e) (2)(B), the "change in cost of living" for the 2015-16 fiscal year shall be the percentage change in California Per Capita Income as published by the California Department of Finance.

SECTION 9. That, as required by Article XIII B, Section 8(f) of the California Constitution and Government Code Section 7901(b), the "change in population" for the 2015-16 fiscal year shall be at the percentage change in population within the County of Humboldt, from January 1, 2014 to January 1, 2015, as defined in Government Code Section 7901(b) and as published by the California Department of Finance.

SECTION 10. That, as required by Section 7910 and 37200 of the Government Code, the Appropriations Limit of the City of Eureka for the fiscal year beginning July 1, 2015 is \$118,746,924 and the Appropriations Subject to Limitation for that year as set forth in Article XIII B of the California Constitution are \$24,489,716.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Eureka in the County of Humboldt, State of California, on the 16th day of June, 2015 by the following vote:

AYES: COUNCILMEMBERS  
NOES: COUNCILMEMBERS  
ABSENT: COUNCILMEMBERS  
ABSTAIN: COUNCILMEMBERS

\_\_\_\_\_  
Frank Jager, Mayor of the City of Eureka

*Attest:*

\_\_\_\_\_  
Pamela J. Powell, City Clerk

*Approved as to Administration:*

*Approved as to form:*

\_\_\_\_\_  
Greg Sparks, City Manager

\_\_\_\_\_  
Cyndy Day-Wilson, City Attorney

**RESOLUTION NO. 2015-**

**RESOLUTION OF THE EUREKA PUBLIC FINANCING AUTHORITY ADOPTING  
THE BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2015**

.....

WHEREAS, the budget for the Eureka Public Financing Authority for the fiscal year beginning July 1, 2015, as submitted by the Executive Director has been reviewed by the Authority Board of Directors,

NOW THEREFORE, BE IT RESOLVED by the Eureka Public Financing Authority of the City of Eureka as follows:

SECTION 1. That the Eureka Public Financing Authority Annual Budget, Fiscal Year 2015-16 revised and amended, be, and the same is hereby adopted and appropriated for Fiscal Year beginning July 1, 2015. The Executive Director is directed to republish the same as on file in the City Clerk's office.

SECTION 2. The appropriation set forth in said budget shall be the maximum expenditure authorized for the function, department or activity for which the amount of such appropriation is shown therein.

SECTION 3. No warrant shall be issued or indebtedness incurred which exceeds the unexpended balance of the appropriation hereinabove authorized unless such appropriation shall have been amended by a supplemental appropriation of the Authorizing Board of Directors.

SECTION 4. The Executive Director is hereby authorized to make budgetary revisions within a function, department, or activity if in the Director's opinion such revision is necessary or proper.

SECTION 5. The Finance Director designated as the Authority Treasurer is hereby authorized to transfer monies in accordance with the interfund transfers listed in the budget document in such amounts and at such times during the fiscal year as the Manager may deem necessary for the competent operation and control of Authority business.

SECTION 6. The appropriation for Capital Improvement projects shall continue through budget years without need of reappropriation until Notice of Completion is filed for said projects, or appropriations are amended by the City Council.



PASSED, APPROVED AND ADOPTED by the City Council of the City of Eureka in the County of Humboldt, State of California, on the 16th day of June, 2015 by the following vote:

AYES: BOARDMEMBERS  
NOES: BOARDMEMBERS  
ABSENT: BOARDMEMBERS

EUREKA PUBLIC FINANCING AUTHORITY

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary

APPROVED AS TO ADMINISTRATION:

APPROVED AS TO FORM:

\_\_\_\_\_  
Authority Director

\_\_\_\_\_  
Agency Attorney