

STAFF REPORT

Consent Agenda Item

DATE: December 18, 2023

TO: Honorable Mayor and Council Members

FROM: Aaron Felmlee, Finance Director

THROUGH: Merritt Perry, City Manager

SUBJECT: Finance Department Monthly Report

STAFF RECOMMENDATION:

Receive report as an informational item.

EXECUTIVE SUMMARY:

SB90 Cost Claims:

Finance staff have submitted cost claims to the State as part of the State Mandated Claims Reimbursement Program. As a way of background, Senate Bill 90 (SB90) was passed by the State Legislature in 1972. The purpose of the SB90 program was to provide local agencies with financial relief (reimbursement) from the State for the administration or operation of a required program either completely or partially. The State Controller's Office annually receives, reviews, and audits the Mandated Cost claims. The claims are due by January 15 each year.

This year the City submitted claims for four different programs for a total amount of approximately \$10,000. The claims are to be paid in the subsequent State budget IF there is any appropriation; otherwise, there is no specific date. Historically the City receives about 85% of the total claim amount within a year. Some claims are still unpaid and date back as far as fiscal year 2005-06.

Grants:

Several Grants the City was awarded are nearing the finish line and as such staff are working diligently to receive final payment from the granting agencies. Staff have been working to close and receive payment for the State Parks Per Capita Grant which was for the acquisition of the parcel next to Newburg Park, a FEMA Grant that was for disaster relief and related administrative costs, and a USDA Grant that was for the purchase of new Police vehicles.

With investment rates having climbed over the last year it has become an increased priority to ensure we receive payment from grants as soon as possible to reduce the amount of time the City is not earning investment returns on those funds spent but not reimbursed by the granting agency.

The staff has additionally been working with the Police Department to ensure the COPS grant award is properly accepted and set up to begin work and receive reimbursement.

Measure E Update:

The Measure E committee’s next regularly scheduled meeting is set for January 17, 2024, at 5:30 pm in the Council Chambers.

The primary purpose of this meeting will be to solicit project ideas and funding input from the public. This is a great place for the public to be heard on how they want their sales and use tax monies to be spent within the City of Fortuna. The City has historically received valuable input and project ideas, which City staff would not have been aware of, from the public during these annual public solicitation meetings.

List of Measure E items funded this month:

- (2) Police Detective Positions
- Police Community Services Officer Position
- Police Records Clerk Position
- Parks and Recreation Director Position
- Recreation Program Supervisor Position
- Police Officer Over Hire
- Transit Trips to Eureka for Seniors
- PT Code Compliance Officer Position
- K-9 Program
- Storm Drain Infrastructure Vulnerability Assessment Project
- Prop 1 LID 12th St Project
- Police Facility Project

An activity log displaying important Finance data is attached for informational purposes.

RECOMMENDED COUNCIL ACTION:

Receive Finance Department Monthly Report. Consent Agenda vote.

ATTACHMENTS:

- Finance Staff Activity Log for November 2023
- Sales Tax Newsletter 2Q 2023 (April – June)
- September 30, 2023 City Treasurer’s Report