

**City of Fortuna
Finance Department
Fiscal Year 2023/24**

Finance Department Activity Log	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023
Payroll Checks Issued:	273	256	228	321	215	220
Accounts Payable Checks Issued:	287	254	293	234	215	267
Number of Invoices Processed:	534	501	542	428	413	552
CDBG Loan Payments/Payoff	0	0	0	0	1	0
# Telephone Calls	1480	1909	1467	1452	1469	1409
Avg Daily	70	95	73	69	67	74
Daily Walk-in Customers						
Utility	496	434	382	387	391	411
Bldg	83	50	43	42	41	32
Plan	22	14	23	18	21	17
Other	78	184	122	57	77	52
Total:	679	682	570	504	530	512
Average Daily Walk-in Customers	32	34	29	24	24	27
Monthly Bills	4596	4605	4610	4607	4601	4613
Reminder Notices	506	498	423	420	487	451
Shut Off Notices Mailed	270	268	258	256	232	278
Shut Offs	0	51	24	31	39	21
Ebills - Bills sent via email	413	419	429	446	460	466
Utility Bills paid online	1205	1241	1246	1293	1267	1284
% of Utility bills paid in person	11%	9%	8%	8%	8%	9%
Public Works Calls Dispatched:	119	76	89	78	80	97
					Avg Service Calls	89.8

Utility Billing Aging Report

Total Bal	Current	30 Days	60 Days	90 Days
\$ 556,879	\$ 419,439	\$ 80,867	\$ 19,821	\$ 36,751
	75.3%	14.5%	3.6%	6.6%

