



# COUNTY OF HUMBOLDT

For the meeting of: 1/23/2024

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File #: 24-96

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**To:** Board of Supervisors

**From:** Clerk/Recorder

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

SUBJECT:

Supplemental Budget Adjustment for Budget Unit 1100140-Elections (4/5<sup>th</sup> Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the attached Supplement Budget Adjustment in the amount of \$162,723 for Elections' budget unit, 1100140 (4/5 Vote Required).

SOURCE OF FUNDING:

HAVA 301 Fund Grant Agreement, No. 21G30106  
General Fund - Elections (1100140)

DISCUSSION:

Federal Help America Vote Act (HAVA) Section 301 funding administered by the U.S. Election Assistance Commission funding is to assist the county in, or reimburse the county for, complying with the mandates of HAVA Section 301. The Election Department proposes to use this funding to purchase additional voting equipment for the implementation of the Voters Choice Act (VCA) voting model. The VCA offers voters more choices on how, when, and where they vote. This will expand services to vote centers across the county which were previously only available at the Elections Office in Eureka.

FINANCIAL IMPACT:

| <b>Expenditures (1100, 140)</b>    | <b>FY23-24</b>         |
|------------------------------------|------------------------|
| Budgeted Expenses                  | \$390,747              |
| Additional Appropriation Requested | \$162,723              |
| <b>Total Expenditures</b>          | <b>\$553,470</b>       |
| <b>Funding Sources (1100,140)</b>  | <b>FY23-24 Adopted</b> |
| General Fund                       | \$390,747              |

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|                              |                  |
|------------------------------|------------------|
| State/Federal Funds          | \$162,723        |
| <b>Total Funding Sources</b> | <b>\$553,470</b> |

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

The HAVA grant funding in the amount of \$162,723 provided by the U.S. Election Assistance Commission assists the Humboldt County Office of Elections in compliance with the mandates of HAVA Section 301. Agreement No. 21G30106 required a dedicated account be created for the funding and this should not impact the general fund.

STAFFING IMPACT: N/A

**Narrative Explanation of Staffing Impact:**

Staffing will not be impacted by this request.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Enforce laws and regulations to protect residents

New Initiatives: Seek outside funding sources to benefit Humboldt County needs

Strategic Plan: N/A

OTHER AGENCY INVOLVEMENT:

U.S. Election Assistance Commission  
California Secretary of State  
Humboldt County Auditor  
Humboldt County IT

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve this funding. However, this is not recommended as the Humboldt County Office of Elections would miss the opportunity to utilize HAVA grant funding for the benefit of Humboldt County voters.

ATTACHMENTS:

1. Contract21G30106 HAVA 301 Funding
2. Supplemental Budget HAVA 301

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: 02/15/2022

File No.: 22-146