



# COUNTY OF HUMBOLDT

For the meeting of: 3/12/2024

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File #: 24-305

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**To:** Board of Supervisors

**From:** Clerk of the Board

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Notice of At-Large Vacancy on the Humboldt County Headwaters Fund Board

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Receive and file the vacancy notice.

**SOURCE OF FUNDING:**

General Fund

**DISCUSSION:**

An At-Large vacancy has occurred on the Humboldt County Headwaters Fund Board due to the term expiration of Tammy Brown on March 8, 2024. A vacancy has been posted and applications are being accepted by the Clerk of the Board's Office. The term for this At-Large vacancy will be two years.

The Board of Supervisors has a Headwaters Fund Board Subcommittee of which Supervisor Wilson and Supervisor Bohn are members. This subcommittee typically meets to review and conduct interviews of applications received. After this process is complete, an agenda item will be brought forth with a recommendation. This process does not fall under the revised protocol for Board of Supervisors Appointments that was amended on January 30, 2024. Therefore, a timeline for the appointment has not been included.

Applications are available at the Clerk of the Boards office or can be requested at [COB@co.humboldt.ca.us](mailto:COB@co.humboldt.ca.us) <<mailto:COB@co.humboldt.ca.us>>.

All appointed members of the Humboldt County Headwaters Fund Board will be required to comply with the California Fair Political Act Form 700 requirement as well as completing the Ethics 1234 training every two years.

**FINANCIAL IMPACT:**

There is no financial impact to posting the vacancy.

**STRATEGIC FRAMEWORK:**

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Encourage new local enterprise

New Initiatives: Provide community-appropriate levels of service

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Strategic Plan: N/A

**OTHER AGENCY INVOLVEMENT:**

None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

None

**ATTACHMENTS:**

Vacancy Notice

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: N/A

File No.: N/A