
ATTACHMENT 1 – AWARD LETTER



26 August 2022

Chris Cooper
Humboldt County Library
1313 3rd Street
Eureka, CA 95501

Dear Mr. Chris Cooper,

We're pleased to provide funds to support your English as a Second Language program and the important work that you, your California Library Literacy Services program, your staff, and your volunteers do in your community.

In 2021-2022, the state budget included one-time California Library Literacy Services funding at \$15 million for English as Second Language Services. These funds will be allocated over a five-year period. This award letter covers Round II of funding, between July 1, 2022, and June 30, 2023.

Your total award for the portion of the 2022-2023 fiscal year beginning July 1, 2022, is:

- **Total Award: \$24,750**

Your funds must be fully expended by June 30, 2023, in accordance with your approved budget on file with the State Library.

Please be sure your program expenditures are consistent with the [California Library Literacy Services allowable and unallowable costs guide](https://libraryliteracy.org/wp-content/uploads/2022/08/CLLS-Allowable-and-Unallowable-Expenses-August-2022.pdf) (<https://libraryliteracy.org/wp-content/uploads/2022/08/CLLS-Allowable-and-Unallowable-Expenses-August-2022.pdf>). If you have any questions about expending your funds, please reach out to Allyson Jeffredo at Allyson.Jeffredo@library.ca.gov.

We strongly encourage your program staff to develop and maintain community partners to strengthen your program, attend regular regional library literacy network meetings, participate in your local Adult Education Consortium, and participate in library literacy training opportunities offered by the State Library and the regional networks to meet the [CLLS Mission, Values, and Program Essentials](https://libraryliteracy.org/for-coordinators/mission-values/) (<https://libraryliteracy.org/for-coordinators/mission-values/>).

The payment process begins when we receive your completed and signed budget modification form (if needed), claim form, certification forms and State Funded Grants Award Agreement and Certificate of Compliance (attached). All forms should be completed and signed using DocuSign to be processed for payment.

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

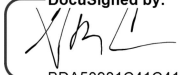
916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov



Our library literacy staff is available to assist you throughout the year. Your Advisor is Beverly Schwartzberg, beverly.schwartzberg@library.ca.gov, and your Grant Monitor is Allyson Jeffredo, Allyson.Jeffredo@library.ca.gov. Please contact them with any questions.

Thank you for your willingness to do so much for those in need. Best wishes for a successful year.

Respectfully yours,

DocuSigned by:

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Greg Lucas
California State Librarian

Cc: Beverly Schwartzberg, beverly.schwartzberg@library.ca.gov
Allyson Jeffredo, allyson.jeffredo@library.ca.gov
Fiscal Office, stategrants.fiscal@library.ca.gov
Emma Breacain, literacyhelpers@gmail.com

Enc: Re: ESL21-2-14: Claim form, certification form, and State Funded Grants Award Agreement and Certificate of Compliance

Humboldt County Library

PROJECT INFORMATION:

Invoice #: ESL21-2-14

Project Title: English as a Second Language Services

Grantee: Humboldt County Library

Funding Start Date: Upon execution

Term completion: June 30, 2023