

January 3, 2023

Tom Mattson
Public Works Director
Humboldt County Public Works
1106 Second Street
Eureka, CA 95501

Subject: Share of Cost Funding Commitment for Edible Food Recovery Program Development and Implementation

Dear Jill,

This letter serves to document our verbal agreement with Humboldt County staff regarding the City of Fortuna's participation in the above reference project. The City has set aside \$11,000 of (specify) funds to be used by the County for SB 1383 Edible Food Recovery Program project being led by Humboldt County Public Works.

Humboldt County Public Works will serve as the lead for project administration and coordination, with assistance from the Fortuna City Staff. The designated County representative will be the Director of Public Works, or his designee. As tasks are completed, the County will invoice City of Fortuna for its share of cost for the completed work. The County agrees to provide detailed descriptions of work completed by consultant with each invoice. Invoices should be sent to:

Merritt Perry
City Manager
City of Fortuna
621 11th Street
Fortuna, CA 95540

In accordance with our verbal agreement, the City of Fortuna's portion of this project will not exceed the amounts listed in the attached funding summary without prior approval by the City. The City of Fortuna will pay for actual costs incurred up to the total estimated amount. Should the City of Fortuna request specific, or extra work that falls outside the consultants work plan, the City of Fortuna will be responsible for 100% of the cost for that work."

Please respond indicating that you concur with this understanding.

Sincerely,

Merritt Perry
City of Fortuna City Manager

City Hall
(707) 725-7600
Fax (707) 725-7610
621 11th Street

Police Department
(707) 725-7550
Fax (707) 725-7574
621 11th Street

Parks and Recreation
(707) 725-7620
Fax (707) 725-7576
5 Park Street

Public Works
(707) 725-7650
Fax (707) 725-7651
180 Dinsmore Drive

ATTACHMENT 1
Funding Contribution Summary

Jurisdiction	Population	Cost Share
Eureka	26,278	\$23,403.30
Fortuna	12,195	\$10,860.92
Arcata	18,579	\$16,546.53
Humboldt	71,444	\$63,628.32
Rio Dell	3,325	\$2,961.26
Ferndale	1,339	\$1,192.52
Blue Lake	1,233	\$1,098.11
Trinidad	347	\$309.04
Total Pop	134,740	
Cost of Position	\$120,000	
Cost per person	\$0.89	

Funding contribution amounts were determined based on participating jurisdictions populations. Jurisdictions will pay approximately \$0.89 per person to fund an annual position amount not to exceed \$120,000.