



COUNTY OF HUMBOLDT

For the meeting of: 4/18/2023

File #: 23-438

To: Board of Supervisors

From: DHHS: Social Services

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Supportive Services to Foster Youth and Non-Minor Dependents Residing in Humboldt County as Part of the Transitional Housing Placement Program

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to foster youth and non-minor dependents residing in Humboldt County as part of the Transitional Housing Placement Program in an amount not to exceed \$1,866,858 for the period of July 1, 2022, through June 30, 2025;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

SOURCE OF FUNDING:

Social Services Fund (1110-518), State Realignment Revenues

DISCUSSION:

Redwood Community Action Agency is currently permitted to utilize several Transitional Housing Program housing models, including, without limitation, single-site transitional, scattered-site transitional, scattered-site permanent and host home models, to provide supportive services to foster youth and non-minor dependents, between 16 to 21 years of age, that are designed to reduce homelessness by providing support in finding and maintaining safe and affordable housing.

The Humboldt County Department of Health and Human Services - Child Welfare Services (DHHS - Child Welfare Services) has previously contracted with Redwood Community Action Agency regarding the provision of supportive services to foster youth and non-minor dependents residing in Humboldt County on numerous occasions. On each occasion, Redwood Community Action Agency has demonstrated expertise in providing a full range of supportive services, including, without limitation: case management; crisis intervention; behavioral and physical health care; employment training; educational advocacy; mentoring; relationship building; permanency, self-sufficiency, parenting and tenant rights education; and aftercare services.

The attached professional services agreement will allow eligible youth residing in Humboldt County to receive supportive services from Redwood Community Action Agency as part of the Transitional Housing Placement Program for the period of July 1, 2022 through June 30, 2025. It should be noted that the attached professional services agreement with Redwood Community Action Agency comes to the Board months after the start thereof due to administrative error. Delays that occurred during the contract development process are being addressed to prevent recurrence.

Accordingly, DHHS - Child Welfare Services recommends that the Board approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to foster youth and non-minor dependents residing in Humboldt County as part of the Transitional Housing Placement Program for the period of July 1, 2022, through June 30, 2025. Staff also recommends that the Board authorize the DHHS - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office, in order to avoid any unnecessary delays in the provision of needed supportive services.

FINANCIAL IMPACT:

| Expenditures (Fund, Budget Unit) | FY22-23 Adopted | FY23-24 Projected | FY24-25 Projected |
|--|------------------------|---------------------------|---------------------------|
| Budgeted Expenses | \$564,912 | \$621,403 | \$683,543 |
| Total Expenditures | \$564,912 | \$621,403 | \$683,543 |
| Funding Sources (Fund, Budget Unit) | FY22-23 Adopted | FY23-24 Projected* | FY24-25 Projected* |
| State/Federal Funds | \$564,912 | \$621,403 | \$683,543 |
| Total Funding Sources | \$564,912 | \$621,403 | \$683,543 |
| | | | |

**Projected amounts are estimates and are subject to change.*

The attached professional services agreement with Redwood Community Action Agency has a maximum amount payable of \$1,866,858 for the period of July 1, 2022, through June 30, 2025. In no event shall the maximum amount paid under the attached professional services agreement with Redwood Community Action Agency exceed:

- \$564,912 for fiscal year 2022-2023,
- \$621,403.00) for fiscal year 2023-2024, and
- \$683,543.00) for fiscal year 2024-2025.

However, in the event local, state or federal funding is reduced or eliminated, the County of Humboldt may reduce the total maximum amount payable or terminate the attached professional services agreement with Redwood Community Action Agency in its entirety.

Expenditure appropriations related to the attached professional services agreement with Redwood Community Action Agency have been included in the approved fiscal year 2022-2023 budget for DHHS - Social Services budget unit 1110-518. Funding for the attached professional services agreement with Redwood Community Action Agency is available through state realignment revenues received by DHHS - Child Welfare Services. As a result, approval of the attached professional services agreement with Redwood community Action Agency will not impact the Humboldt County General Fund.

STAFFING IMPACT:

There are no direct staffing impacts associated with the attached professional services agreement with Redwood Community Action Agency.

STRATEGIC FRAMEWORK:

The recommended actions support the Board of Supervisors' Strategic Framework by protecting vulnerable populations creating opportunities for improved safety and health and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to foster youth and non-minor dependents residing in Humboldt County as part of the Transitional Housing Placement Program. However, this alternative is not recommended since it will limit DHHS - Child Welfare Services' ability to provide needed supportive services to foster youth and non-minor dependents residing in Humboldt County.

ATTACHMENTS:

1. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Supportive Services to Foster Youth and Non-Minor Dependents Residing in Humboldt County as Part of the Transitional Housing Placement Program

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-13, C-12

Meeting of: 7/1/2014, 12/12/2017

File No.: 14-0497, 17-2680

