



# STAFF REPORT – CITY COUNCIL MEETING

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July 19, 2023

**TO:** Honorable Mayor and City Council Members

**FROM:** Netra Khatri, City Engineer

**PREPARER:** Netra Khatri, City Engineer

**DATE:** July 12, 2023

**TITLE:** **Amend the Contract in the Amount of \$30,960.73 to GHD, Inc., for Professional Services for the Environmental Documents, Design, Plans, Specifications, and Estimate for the Old Arcata Road Improvements Project; and Authorize the City Manager to Execute All Applicable Documents.**

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## **RECOMMENDATION:**

It is recommended that the Council:

- 1) Amend the contract in the amount of \$30,960.73 to GHD, Inc., for professional services for the environmental documents, design, plans, specifications and estimate for the Old Arcata Road Improvements Project; and
- 2) Authorize the City Manager to execute all applicable documents.

## **INTRODUCTION:**

On March 9, 2018, the City solicited a Request for Proposal (RFP) from qualified firms seeking an experienced transportation engineering consultant design team with multi-modal design experience to help prepare Plans, Specifications and Estimate (PS&E) for the Old Arcata Road Improvements project.

Old Arcata Road is a regionally significant arterial route for Arcata and the Bayside community. The road acts as an alternative route and oversized load route for U.S. 101, provides access to important facilities, such as Sunny Brae Middle School, Jacoby Creek School, and the Bayside Post Office, and provides access to unincorporated areas.

Currently, the road experiences motorists travelling at high speeds and provides limited pedestrian/bicyclist facilities. The road condition varies throughout the project area, but a large amount scored “poor” for its Pavement Condition Index (PCI).

This amendment is for the additional field work warranted for soil sampling and groundwater management plan, coordination with North Coast Regional Water Quality Control Board (NCRWQCB) for permitting needs, final design edits, and bidding services.

## **BACKGROUND:**

In early 2016, the City contracted with SHN Consulting Engineers to help prepare a community-driven plan for the Old Arcata Road Improvements project. The consultants participated and assisted City staff in hosting multiple community meetings and presented design alternatives at those meetings. The consultants provided illustrations, plans, and graphics of concepts (photo-simulations) at the public meetings. A preliminary report for the project was completed in late 2016. The consultant presented the report and alternatives at the Transportation Safety Committee on November 15, 2016, and at the City Council on November 16, 2016. A summary of the project alternatives is presented below and detailed alternative analysis and other project-related documents are available at <http://www.cityofarcata.org/720/Old-Arcata-Road-Design-Project>.

On March 9, 2018, the City solicited a Request for Proposal (RFP) from qualified firms seeking an experienced transportation engineering consultant design team with multi-modal design experience to help prepare engineering and environmental documents for the Old Arcata Road Improvements project. The City received only one proposal in response to the RFP. The proposal from GHD, Inc. was reviewed by City staff, was deemed technically sound, and satisfied the funding and City requirements for completion of the work.

In June 2018, the City contracted with GHD to assist the City in preparing engineering and environmental documents for the project. To date GHD has completed most of the tasks in the original contract, this amendment is for the additional tasks not included in the original contract.

Based on the current schedule, we anticipate bidding the project the week of July 17 and starting construction in September 2023.

## **ENVIRONMENTAL REVIEW (CEQA):**

The City staff completed the Environmental Review (CEQA) for the project early this year and filed a Notice of Determination (NOD) on February 17, 2022; State Clearing House Number 2021010176.

## **BUDGET/FISCAL IMPACT:**

The funding for design and bidding of the project are funded by Highway Improvements Program (HIP) in the amount of \$492,029 and from State Transportation Improvement Program (STIP) in the amount of \$150,000. This phase of the project is budgeted as follows:

Old Arcata Improvements	\$30,960.73	Account 210-50-45-57600
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## **ATTACHMENTS:**

A. Old Arcata Road Contract Amendment Scope (PDF)