



COUNTY OF HUMBOLDT

For the meeting of: 9/26/2023

File #: 23-1163

To: Board of Supervisors

From: Libraries

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Memorandum of Understanding by and between the County of Humboldt and College of the Redwoods for Fiscal Year 2023-24

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the Director of Library Services to execute the agreement by and between County of Humboldt and College of the Redwoods, for free adult education instruction for fiscal year (FY) 2023-24.

SOURCE OF FUNDING:

Library Fund (1500-621)

DISCUSSION:

Humboldt County Library and College of the Redwoods Adult and Community Education are collaborating to provide free American Sign Language classes at the Eureka, Arcata and Fortuna branches and Beginning Computer Skills classes at the Eureka branch. The classes at the Eureka branch will be held in the upstairs classroom, in the community meeting room at the Arcata Branch, and in the main meeting area in Fortuna. There is no charge to the College of the Redwoods for use of the spaces associated with the aforementioned classes.

These classes support the Library's mission, "we strengthen our community by educating inspiring, and connecting people."

Offering these classes support the Library's values:

- **Community**- Provide opportunities for people to join together and participate in the life of our community
- **Learning** - Promote learning, literacy, and innovation
- **Inclusiveness** - Make cultural and intellectual resources available in an environment that reflects diversity or the community and individual learning styles and abilities

- **Collaboration** - Work with partners toward a shared goal of strengthening our community

Additionally, this series of classes support the Humboldt County Library's (HCL) strategic plan goals as follows:

- Providing learning opportunities and recreational experiences
- Support workforce and economic prosperity
- Build community connections
- Commit to sustainability and accountability

The term of this agreement is Aug. 19, 2023, through Dec. 13, 2023, and is coming to your board after the start date due to unforeseen delays in the contracting process.

FINANCIAL IMPACT:

There is no significant financial impact as class sessions will be held during regular library hours.

STRATEGIC FRAMEWORK:

Core Roles: Support business, workforce development and creation of private-sector jobs

New Initiatives: Provide community-appropriate levels of service

Strategic Plan: 4.1 - Identify synergies between all county departments and cities to increase efficiency and effectiveness

OTHER AGENCY INVOLVEMENT:

College of the Redwoods

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could reject the proposal to collaborate with College of the Redwoods to offer adult education courses. This is not recommended because this partnership supports your Board's Strategic Framework and the HCL's strategic plan outlined in the discussion section of this report.

ATTACHMENTS:

Memorandum of Understanding by and between County of Humboldt and College of the Redwoods.

College of the Redwoods Certificate of Insurance

Humboldt County Library's Strategic Plan 2020-2024.

Staff Report #23-107

College of the Redwoods Adult and Community Education flyer

PREVIOUS ACTION/REFERRAL:

Board Order No.: 23-107

Meeting of: 2/4/2023

File No.: N/A