

**RESOLUTION
OF THE
BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**



WHEREAS, in 1979, Jay'ne McCain began working for the County of Humboldt in the Building Inspections Department and continued in this Department for eight years; and

WHEREAS, on April 9, 1987, Jay'ne accepted a position in the Public Health Department and continued in this Department for nine years; and

WHEREAS, on January 2, 1996, Jay'ne was hired as an Administrative Secretary for the County Buildings Department; and

WHEREAS, on June 20, 2004, Jay'ne transferred to the role of Administrative Secretary in General Services; and

WHEREAS, on June 19, 2005, General Services transferred to the Public Works Department and became the Facilities Management Division; and

WHEREAS, throughout her 18-year tenure with the Public Works Department, Jay'ne was solely responsible for all administrative functions supporting the building maintenance and custodial operations for the County; and

WHEREAS, Jay'ne successfully worked with six different Building Maintenance Managers and at least two different Public Works Directors during her career, exhibiting the highest level of adaptability and professionalism; and

WHEREAS, Jay'ne was endlessly appreciated by her supervisors for her ability to work well with the diverse cast of characters routinely encountered within the Facilities Management Division; and

WHEREAS, Jay'ne oversaw the assignment, dispatch and resolution of countless facility emergencies during her long tenure, ensuring County operations continued in the face of innumerable leaks, power outages, equipment failures and all other manner of building maintenance challenges; and

WHEREAS, her supervisors repeatedly recognized Jay'ne for her resourceful knowledge of County operations, as well as her crucial role as an ambassador and client relationship manager with all other County departments; and

WHEREAS, Jay'ne McCain, Administrative Secretary, retired on August 30, 2023, after completing forty-four outstanding years of service for the County of Humboldt.

NOW, THEREFORE, BE IT RESOLVED that the Humboldt County Board of Supervisors recognizes, honors and expresses gratitude for Jay'ne McCain's years of dedication to the county and community and wishes her a long and happy retirement.

October 24, 2024

Chair, Steve Madrone